

**BABYLON SCHOOL BOARD REGULAR MEETING
JUNE 2, 2014
REVISED AGENDA**

Meeting protocol: Please state your name when addressing the Board of Education.

- I. Call to Order - 6:30 p.m.
- II. Executive Session
It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session the Board will reconvene in the Babylon Junior-Senior High School library at approximately 7:30 p.m.
- III. Pledge of Allegiance - 7:30 p.m.
- IV. Approval of Minutes of the Regular Meeting of May 12, 2014, Annual School District Meeting of May 20, 2014 and Special Meeting of May 20, 2014.
- V. Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for April 2014.
- VI. Superintendent's Report
 - a. Student Recognition
 - b. Student Delegate Report - Ronnie Pashen, Giovanna Domingo, Max O'Handley
 - c. School Highlights
- VII. Committee Reports
 - a. Audit Committee
 - b. Finance Committee
 - c. Buildings & Grounds
 - d. Technology Committee
 - e. Policy Committee
 1. **FIRST READING OF POLICY 6610-FUND BALANCE: RESOLVED**, that the Board of Education conduct a first reading of policy 6610-Fund Balance and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal first reading of policy 6610-Fund Balance, as attached.
 2. **SECOND READING OF POLICIES 4770-GRADUATION REQUIREMENTS, 4773-DIPLOMA AND CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES: RESOLVED**, that the Board of Education conduct a second reading of policies 4770-Graduation Requirements, 4773-Diploma and Credential Options For Students With Disabilities and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policies 4770-Graduation Requirements, 4773-Diploma and Credential Options For Students With Disabilities, as attached.
 3. **SECOND READING OF POLICY 5140-ENTRANCE AGE: RESOLVED**, that the Board of Education conduct a second reading of policy 5140-Entrance Age and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 5140-Entrance Age, as attached.
- VIII. Board Agenda Items
 - a. Questions from Visitors on Agenda Items - Please approach the podium and state your name.
 - b. Discussion
- IX. New Business
 1. **DONATION: RESOLVED**, that the Board of Education accept a donation of \$5,000 from Theresa Santmann and a donation of \$2,700 from the Babylon Professional Women's Club with appreciation for these generous gifts.
 2. **APPOINTMENT PART-TIME HEALTH TEACHER: RESOLVED**, that the Board of Education approve the appointment of Susan Shanahan as a part-time (.5) health teacher assigned to the Babylon Junior-Senior High School effective September 1, 2014 to June 30, 2015. Compensation for this assignment to be .5 FTE of Step 12 of the MA+75 column of the 2014-2015 teachers' salary schedule.
 3. **APPOINTMENT SUBSTITUTE TEACHER: RESOLVED**, that the Board of Education approve the appointment of Richard Vultaggio as a substitute teacher effective June 3, 2014 to June 30, 2014. Compensation for this assignment to be at the rate of \$100.00/day.

4. **ADOPTION OF POLICIES 4770-GRADUATION REQUIREMENTS, 4773-DIPLOMA AND CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES: RESOLVED**, that the Board of Education approve and adopt policies 4770-Graduation Requirements and 4773-Diploma and Credential Options For Students With Disabilities, as attached.
5. **STUDENT INTERN: RESOLVED**, that the Board of Education approve the placement of Jaime Dulberg as a school counseling intern, assigned to the Babylon Memorial Grade School, for the remainder of the 2013-2014 spring semester and 2014-2015 school year.
6. **HEALTH AND WELFARE SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the health and welfare service agreement between Babylon UFSD and the North Merrick Union Free School District for the 2013-2014 school year.
7. **LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BID: WHEREAS**, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2014-2015 school year. **WHEREAS**, Babylon Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and **WHEREAS**, Babylon Union Free School District wishes to appoint a committee to assume the responsibility of drafting specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore, **BE IT RESOLVED**, that the Board of Education of the Babylon Union Free School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education agrees 1) to abide by the majority decisions of the participating districts on quality standards; 2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; 3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).
8. **NEW VARIABLE HOUR EMPLOYEES RESOLUTION: WHEREAS**, the Patient Protection and Affordable Care Act (ACA) added a new Section 4980H to the Internal Revenue Code requiring the Babylon School District to offer ACA-compliant health insurance coverage to its full-time employees, as that term is defined within the ACA and its implementing regulations, or pay a penalty tax; and **WHEREAS**, the final regulations under the Patient Protection and Affordable Care Act allow for a look-back measurement method to be used for new variable hour employees to determine whether an employee is a full-time employee for purposes of Section 4980H; and **WHEREAS**, the Babylon School District desires to establish a look-back initial measurement period, administrative period and stability period for its new variable hour employees; and **WHEREAS**, the Babylon School District provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP and HIP); and **WHEREAS**, the Babylon School District's health plan year is a calendar year which runs from January to December; and **NOW THEREFORE, BE IT RESOLVED**, that the initial measurement period for new variable hour employees shall be a period of 12 months which shall begin on the first day of the first month following the employee's start date; and **BE IT FURTHER RESOLVED**, that the administrative period for new variable hour employees shall be a one-month period to begin immediately at the end of the initial measurement period and which shall continue through the end of the first full calendar month beginning on or after the end of the initial measurement period; and **BE IT FURTHER RESOLVED**, that the corresponding stability period for new variable hour employees shall be a period of 12 consecutive calendar months to begin immediately after the administrative period.

9. **ONGOING EMPLOYEES RESOLUTION: WHEREAS**, the Patient Protection and Affordable Care Act (ACA) added a new Section 4980H to the Internal Revenue Code requiring the Babylon School District to offer ACA-compliant health insurance coverage to its full-time employees, as that term is defined within the ACA and its implementing regulations, or pay a penalty tax; and **WHEREAS**, ongoing employees' full-time status for purposes of Section 4980H must be determined prior to the start of the health plan year in 2015; and **WHEREAS**, the final regulations under the Patient Protection and Affordable Care Act allow for a look-back measurement method to be used for ongoing employees to determine whether an employee is a full-time employee for purposes of Section 4980H; and **WHEREAS**, the Babylon School District desire to establish a look-back standard measurement period, administrative period and stability period for its ongoing employees; and **WHEREAS**, the Babylon School District provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP and HIP); and **WHEREAS**, the Babylon School District's health plan year is a calendar year which runs from January 1 to December 31; and **NOW THEREFORE, BE IT RESOLVED**, that the standard measurement period for ongoing employees shall be a period of 12 months to be measured from December 1, 2013 to November 30, 2014; and **BE IT FURTHER RESOLVED**, that the administrative period for ongoing employees shall be a one-month period to be measured from December 1, 2014 to December 31, 2014; and **BE IT FURTHER RESOLVED**, that the corresponding stability period for ongoing employees shall be a period of 12 months to begin immediately after the administrative period on January 1, 2015 and to continue until December 31, 2015.

X. Other Business -

a. 2014-2015 Schedule of Regular & Work/Study Board Meetings

XI. Representatives of Organizations - Please approach the podium and state your name.

XII. Questions from Visitors - Please approach the podium and state your name.

XIII. Future Board Meetings:

Regular Meeting
Monday, June 16, 2014
7:30 p.m. - BHS Library

XIV. Adjournment

FUND BALANCE POLICY

Purpose

The Board of Education recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the School District and is fiscally advantageous for both the District and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the District.

Definitions

Fund balance is a measurement of available financial resources and represents the difference between total assets and total liabilities in each fund.

Governmental Accounting Standards Board (“GASB”) Statement No. 54 distinguishes fund balance classifications based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported by the District in the following classifications:

Non-spendable – amounts that cannot be spent because they are in a non-spendable form (e.g., inventory) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund)>

Restricted – amounts limited by external parties or legislation (e.g., grants or donations).

Committed – Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority (i.e.: Board of Education); to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint.

Assigned – Amount intended to be used for a specific purpose; intent can be expressed by the Board of Education or by an official or body to which the Board delegates the authority.

Unassigned – Amounts available for consumption or not restricted in any manner. These amounts are reported only in the General Fund.

Guidelines

The fund balance of the District’s General Fund has been accumulated to provide stability and flexibility and to respond to unexpected adversity and/or opportunities.

The target is to maintain an unassigned fund balance of not more than 4% of the estimated annual operating expenditures for the ensuing fiscal year.

The order by which the District will spend restricted and unrestricted fund balance will be evaluated on an annual basis based on the current financial conditions. The Board of Education will evaluate the use of reserves on an annual basis, depending on the needs and best interest of the District. Reserves currently existing in the District include:

Reserve for Employee Benefit Accrued Liability – used to reserve funds for the payment of accrued employee benefits due an employee upon termination of the employee’s service.

Reserve for Retirement Contributions – used for the payment of retirement contributions, which are defined as all or any portion of the amount payable to the New York State and Local Employees’ Retirement System (ERS).

Reserve for Workers’ Compensation – used to pay for compensation benefits and other expenses authorized by Article 2 of the Workers’ Compensation Law, and for payment of expenses of administering this self-insurance program. This reserve is evaluated on an annual basis and updated based on reports received from third-party service providers.

Adoption Date:

SECOND READING & ADOPTION POLICY 4770

GRADUATION REQUIREMENTS

The Board of Education will determine the graduation requirements of the district in accordance with the Regulations of the Commissioner of Education. The Superintendent of Schools shall develop regulations setting forth the diploma requirements. Such regulations shall be approved by the Board and shall be provided to students and parents each year once a student reaches the eighth grade.

Participation in the graduation exercises will be predicated on satisfactory completion of all graduation requirements.

Ref: 8 NYCRR §100.5

Adoption date: June 10, 2002

Revised date:

SECOND READING & ADOPTION POLICY 4773

DIPLOMA AND CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

The Board of Education is committed to supporting all students so they are college- and career-ready upon graduation. The Committee on Special Education (CSE), which includes parents/guardians, will work with students with disabilities to attain the appropriate diploma or credential based on their Individualized Education Plan (IEP).

Regents Diploma or Regents Diploma with Advanced Designation

Students with disabilities are encouraged to work toward the completion of requirements for a Regents diploma or Regents diploma with an advanced designation, as established by New York State and the Board.

Local Diploma

Students with disabilities may work toward completion of the requirements of a local diploma. The local diploma may be earned by meeting the standards set forth in state regulations.

Career Development and Occupational Studies Commencement Credential

Students with disabilities, who are not students with severe disabilities under Commissioner's Regulations, may be issued a New York State Career Development and Occupational Studies Commencement Credential (CDOS), pursuant to the requirements of those regulations. The student may pursue a CDOS either in addition to or instead of a high school diploma. The district shall ensure that such students have been provided with appropriate opportunities to earn a high school diploma.

Skills and Achievement Commencement Credential

A student who meets the state definition of a student with severe disabilities, who has taken the State assessment for students with severe disabilities, may be issued a skills and achievement commencement credential pursuant to the requirements of Commissioner's Regulations 8 NYCRR §100.6.

Continued Right to Educational Services

If a student receiving a Career Development and Occupational Studies Commencement Credential or a Skills and Achievement Commencement Credential is less than twenty-one years of age, the credential shall be accompanied by a written assurance of the student's continued right to attend public school until the end of the school year in which the student reaches the age of twenty-one or until the student has earned a high school diploma, whichever is earlier.

Cross-ref: 4321, Programs for Students with Disabilities
4770, Graduation Requirements

Ref: 8 NYCRR §§100.1; 100.5; 100.6; 100.9

Adoption date: June 10, 2002

Revised date:

ENTRANCE AGE

Children who reach their fifth birthday on or before September 1st of the year of matriculation are entitled to attend school and may be admitted to kindergarten. Proof of age must be presented in the form of a birth certificate, baptismal certificate, or passport.

As more children attend nursery and pre-schools, kindergarten programs have increased their focus on academics. A disparity in abilities and social emotional maturity is often noted in those children with birthdays between September and December. Requiring all children to be five at the beginning of Kindergarten will assist in creating a more homogenous cohort.

A child who has regularly attended and satisfactorily completed a year's work in a kindergarten which is duly registered with the State Education Department will be enrolled in the first grade. Any child who has successfully completed a non-public kindergarten program registered with the State Education Department, shall be permitted to enter in the first grade, unless after testing, it is determined that such child will be unable to perform at the first grade level.

The Board of Education authorizes the Superintendent of Schools to establish any and all rules, regulations, and procedures necessary to implement and maintain this policy. This policy will go into effect beginning with the 2015-2016 school year.

Ref: Education Law §§1709; 1712;2503;2514;2555;3202;3205;3210

Adoption Date: June 10, 2002

Revised Date:

**BABYLON UNION FREE SCHOOL DISTRICT
SCHEDULE OF REGULAR & WORK/STUDY BOARD MEETINGS
2014-2015 SCHOOL YEAR**

Periodically the Board of Education finds the need to conduct an executive session. On the dates the meeting will convene earlier than the stated time, these changes will be reflected on the district website and posted in school buildings. Both Board Work/Study meetings and Regular Board Meetings are open to the public.

Tuesday, July 1, 2014	Reorganization/Regular Meeting	7:00 p.m.
Monday, August 4, 2014	Work/Study Meeting	7:00 p.m.
Monday, August 25, 2014	Regular Meeting	7:00 p.m.
Monday, September 8, 2014	Regular Meeting	7:30 p.m.
Monday, September 22, 2014	Work/Study Meeting	7:30 p.m.
Monday, October 6, 2014	Regular Meeting	7:30 p.m.
Monday, October 20, 2014	Work/Study Meeting	7:30 p.m.
Monday, November 3, 2014	Regular Meeting	7:30 p.m.
Monday, November 17, 2014	Work/Study Meeting	7:30 p.m.
Monday, December 1, 2014	Regular Meeting	7:30 p.m.
Monday, December 15, 2014	Work/Study Meeting	7:30 p.m.
Monday, January 12, 2015	Regular Meeting	7:30 p.m.
Monday, January 26, 2015	Work/Study Meeting	7:30 p.m.
Monday, February 9, 2015	Regular Meeting	7:30 p.m.
Monday, February 23, 2015	Work/Study Meeting	7:30 p.m.
Monday, March 9, 2015	Regular Meeting	7:30 p.m.
Monday, March 23, 2015	Work/Study Meeting	7:30 p.m.
Monday, April 13, 2015	Regular Meeting	7:30 p.m.
Monday, April 27, 2015	Work/Study Meeting	7:30 p.m.
Monday, May 11, 2015	Regular Meeting	7:30 p.m.
Monday, June 1, 2015	Regular Meeting	7:30 p.m.
Monday, June 15, 2015	Regular Meeting	7:30 p.m.

Babylon Board of Education meetings are held in the Babylon Junior-Senior High School Library, 50 Railroad Avenue, Babylon, New York, unless otherwise noted.