

**BABYLON SCHOOL BOARD REGULAR MEETING**  
**JUNE 16, 2014**  
**AGENDA**

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**Meeting protocol: Please state your name when addressing the Board of Education.**

- I. Call to Order - 6:30 p.m.
- II. Executive Session  
It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session the Board will reconvene in the Babylon Junior-Senior High School library at approximately 7:30 p.m.
- III. Pledge of Allegiance - 7:30 p.m.
- IV. Approval of Minutes of the Regular Meeting of June 2, 2014.
- V. Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for May 2014.
- VI. Superintendent's Report
  - a. Student Recognition
  - b. Board of Education Service Recognition
  - c. School Highlights
- VII. Committee Reports
  - a. Audit Committee
  - b. Finance Committee
  - c. Buildings & Grounds
  - d. Technology Committee
  - e. Policy Committee
    1. **SECOND READING OF POLICY 6610-FUND BALANCE: RESOLVED**, that the Board of Education conduct a second reading of policy 6610-Fund Balance and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 6610-Fund Balance, as attached.
- VIII. Board Agenda Items
  - a. Questions from Visitors on Agenda Items - Please approach the podium and state your name.
  - b. Discussion
- IX. New Business
  1. **TENURE APPOINTMENT: RESOLVED**, that the Board of Education grants tenure to Jessica Kurtz as a special education teacher Birth-Grade 6, effective September 1, 2014.
  2. **TENURE APPOINTMENT: RESOLVED**, that the Board of Education grants tenure to John Greaney as a social studies teacher 7-12, effective September 1, 2014.
  3. **TENURE APPOINTMENT: RESOLVED**, that the Board of Education grants tenure to Brooke Carey as an English teacher 7-12, effective September 1, 2014.
  4. **TENURE APPOINTMENT: RESOLVED**, that the Board of Education grants tenure to Al Cirone as a principal effective July 1, 2014.
  5. **RESIGNATION: RESOLVED**, that the Board of Education accept the resignation of Lisa Consolo, special education teacher/Director of Special Education, effective July 1, 2014.
  6. **PROBATIONARY APPOINTMENT ELEMENTARY TEACHER: RESOLVED**, that the Board of Education appoint Lisa Necroto as a probationary elementary teacher, assigned to the Babylon Memorial Grade School, effective September 1, 2014. Compensation for this assignment to be Step 6 of the MA column of the 2014-2015 Babylon Teachers salary schedule.
  7. **REORGANIZATION MEETING/REGULAR MEETING: RESOLVED**, that the Reorganization Meeting of the Board of Education of the Babylon UFSD be scheduled for 7:00 p.m., Tuesday, July 1, 2014, and **BE IT FURTHER RESOLVED**, that the regular meeting of the Board of Education of the Babylon UFSD will be held following the Reorganization meeting.

**8. APPROPRIATION TRANSFERS: RESOLVED**, that the Board of Education approve the following appropriation transfers for the 2013-2014 school year:

1.	From:	A 9760.7300-00-000	Debt Service-Tax Anticipation Notes	(10,000)
	To:	A 1680.4900-00-000	Central Data Process-Boces Services	10,000
2.	From:	A 2110.1383-01-000	Tch/Reg Sch-Career Incr	(18,000)
	To:	A 2110.1400-01-000	Tch/Reg Sch-Substitutes	18,000
3.	From:	A 2110.1283-02-000	Tch/Reg Sch-Career Incr	(13,000)
	To:	A 2110.1400-02-000	Tch/Reg Sch-Substitutes	13,000
4.	From:	A 2110.1283-03-000	Tch/Reg Sch-Career Incr	(29,500)
	To:	A 2251.1611-03-000	Sped Ed Non Instr Sal P/T	29,500
5.	From:	A 9760.7300-00-000	Debt Service-Tax Anticipation Notes	(20,000)
	To:	A 2251.1611-03-000	Sped Ed Non Instr Sal P/T	20,000
6.	From:	A 2110.1383-01-000	Tch/Reg Sch-Career Incr	(50,314)
	To:	A 2280.4900-00-000	Occupational Education-Boces	50,314
7.	From:	A 2251.4102-00-000	Spec Ed-Other	(19,626)
	To:	A 2280.4900-00-000	Occupational Education-Boces	19,626
8.	From:	A 2251.4103-00-000	Spec Ed-Parent Training	(19,381)
	To:	A 2280.4900-00-000	Occupational Education-Boces	19,381

These are end of year budget transfers required to satisfy ST-3 reporting codes.

**9. ROOF REPLACEMENT & MASONRY RECONSTRUCTION CONTRACT AWARD: RESOLVED**, that the Board of Education award Statewide Roofing as the lowest responsible bidder for Capital Construction Base Bid No. GC-1 \$915,000 and Bid Alternate GC1-1 \$10,000.

**10. SURPLUS EQUIPMENT: RESOLVED**, that the Board of Education authorize the sale of a Rifton Tram adaptive device.

**11. ADOPTION OF POLICY 6610-FUND BALANCE: RESOLVED**, that the Board of Education approve and adopt policy 6610-Fund Balance, as attached.

**12. OVERNIGHT FIELD TRIP: RESOLVED**, that the Board of Education approve overnight student participation for the high school choir to perform at the Disney Performing Arts at Walt Disney World Resort, Florida from December 4-7, 2014.

**13. HEALTH AND WELFARE SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the health and welfare service agreement between Babylon UFSD and the South Huntington Union Free School District for the 2013-2014 school year.

**14. COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that the recommendations from the Committee on Special Education and Committee on Preschool Special Education for cases in December 2013 to June 2014, be accepted.

X. Other Business

XI. Representatives of Organizations - Please approach the podium and state your name.

XII. Questions from Visitors - Please approach the podium and state your name.

XIII. Future Board Meetings: Reorganization/Regular Meeting  
Tuesday, July 1, 2014  
7:00 p.m. - BHS Library

XIV. Adjournment

## SECOND READING & ADOPTION POLICY 6610

### FUND BALANCE POLICY

#### **Purpose**

The Board of Education recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the School District and is fiscally advantageous for both the District and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the District.

#### **Definitions**

Fund balance is a measurement of available financial resources and represents the difference between total assets and total liabilities in each fund.

Governmental Accounting Standards Board (“GASB”) Statement No. 54 distinguishes fund balance classifications based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported by the District in the following classifications:

**Non-spendable** – amounts that cannot be spent because they are in a non-spendable form (e.g., inventory) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund)>

**Restricted** – amounts limited by external parties or legislation (e.g., grants or donations).

**Committed** – Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority (i.e.: Board of Education); to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint.

**Assigned** – Amount intended to be used for a specific purpose; intent can be expressed by the Board of Education or by an official or body to which the Board delegates the authority.

**Unassigned** – Amounts available for consumption or not restricted in any manner. These amounts are reported only in the General Fund.

#### **Guidelines**

The fund balance of the District’s General Fund has been accumulated to provide stability and flexibility and to respond to unexpected adversity and/or opportunities.

The target is to maintain an unassigned fund balance of not more than 4% of the estimated annual operating expenditures for the ensuing fiscal year.

The order by which the District will spend restricted and unrestricted fund balance will be evaluated on an annual basis based on the current financial conditions. The Board of Education will evaluate the use of reserves on an annual basis, depending on the needs and best interest of the District. Reserves currently existing in the District include:

**Reserve for Employee Benefit Accrued Liability** – used to reserve funds for the payment of accrued employee benefits due an employee upon termination of the employee's service.

**Reserve for Retirement Contributions** – used for the payment of retirement contributions, which are defined as all or any portion of the amount payable to the New York State and Local Employees' Retirement System (ERS).

**Reserve for Workers' Compensation** – used to pay for compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, and for payment of expenses of administering this self-insurance program. This reserve is evaluated on an annual basis and updated based on reports received from third-party service providers.

Adoption Date: