

## MINUTES OF BABYLON SCHOOL BOARD REGULAR MEETING

**DATE OF MEETING:** June 15, 2015

**PLACE:** Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

### Members Present

Mrs. Lisa McKeown, President  
Mr. Dominic P. Bencivenga, Vice President  
Mrs. Elizabeth Altbacker  
Mrs. Carol Dell'Erba  
Mrs. Ann Donaldson  
Mrs. Linda Jurs  
Mr. Dominick Montalto

### District Superintendent

Mr. Richard S. Rozakis

### Central Office Administration

Dr. Peter Daly, Deputy Superintendent  
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum and Instruction

### District Clerk

Linda Pesce

## **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mrs. McKeown, President. At this time a motion to move into Executive Session for the purpose of discussing the employment history of particular individuals, negotiations and advice from counsel was made by L. Jurs, seconded by E. Altbacker and approved. (7-0). Public Session resumed at 7:30 p.m. at which time Mrs. McKeown, President, led the assemblage in the Pledge of Allegiance.

## **MINUTES**

The Minutes of the Regular Meeting of June 1, 2015 was approved on motion by E. Altbacker and seconded by D. Montalto. (6-1)

Voting Yes: E. Altbacker, D. Montalto, A. Donaldson, L. Jurs, C. Dell'Erba, L. McKeown  
Voting No: D. Bencivenga (Mr. Bencivenga asked that it be noted on the record that he did not approve of a sentence in the minutes under "Other Business". Mr. Bencivenga wanted it noted that he was not one of the majority of the Board in the sentence that reads "... the majority of the Board decided not to hire the addition of an American Sign Language teacher, STEM teacher and FLES teacher this year.")

## **TREASURER'S REPORT**

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for April 2015 were approved on motion by C. Dell'Erba and seconded L. Jurs. (7-0)

## **SUPERINTENDENT'S REPORT**

The Board of Education recognized the 5<sup>th</sup> grade students who participated in the National Current Events Olympiad Program and placed first nationally. The Board of Education recognized Christian Martino for receiving the Christopher D. O'Connell Memorial Scholarship. Mr. DeJoseph acknowledged two student athletes, Rachel Gregory and Stephen Schweitzer, who received the 2015 Dellecave Award for Babylon High School and congratulated the Varsity Softball team on being named the Long Island Class B Softball Champions. Mr. Rozakis and Mr. Bencivenga thanked Mrs. McKeown for her years of service on the Board of Education and recognized her with a plaque.

## **COMMITTEE REPORTS**

Mrs. Donaldson, audit committee chair, reported that they are waiting for the end of year report from Nawrocki Smith. Mrs. Jurs, finance committee chair, reported that the committee met and discussed fund balance and the school lunch fund. Mr. Bencivenga, buildings and grounds committee chair, reported that four resolutions are on the agenda approving contracts for the capital construction project. Mr. Montalto, technology committee chair, reported that the committee met to discuss the Smart Bond project. Mrs. Altbacker, policy committee chair, reported that a first reading of policy 8635-Information Security Breach and Notification is being presented this evening and a meeting is scheduled for June 25 at 2 p.m. to review particular policies and discuss summer policy committee meetings. All meetings will be posted on the district's website.

**FIRST READING OF  
POLICY  
8635-INFORMATION  
SECURITY BREACH AND  
NOTIFICATION**

The Board of Education presented a first reading of policy 8635-Information Security Breach and Notification as follows:

1. **FIRST READING OF POLICY 8635-INFORMATION SECURITY BREACH AND NOTIFICATION: RESOLVED**, that the Board of Education conduct a first reading of policy 8635-Information Security Breach and Notification and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal first reading of policy 8635-Information Security Breach and Notification, as attached.

On motion by C. Dell'Erba, seconded by E. Altbacker, the first reading of policy 8635-Information Security Breach and Notification and that the Board of Education waive the formal first reading policy 8635-Information Security Breach and Notification, was approved. (7-0)

**BOARD AGENDA ITEMS**

As there were no questions from visitors the Board moved to New Business.

New Business

**REORGANIZATION  
MEETING/REGULAR  
MEETING**

1. **REORGANIZATION MEETING/REGULAR MEETING: RESOLVED**, that the Board of Education designate Monday, July 13, 2015 at 7:00 p.m. to hold its Reorganization Meeting of the Board of Education of the Babylon UFSD; and **BE IT FURTHER RESOLVED**, that the Regular Meeting of the Board of Education of the Babylon UFSD be held following the Reorganization Meeting on July 13, 2015.

On motion by A. Donaldson, seconded by E. Altbacker, Resolution 1 was approved. (7-0)

**PROBATIONARY  
SCIENCE TEACHER  
APPOINTMENT**

2. **PROBATIONARY SCIENCE TEACHER APPOINTMENT: RESOLVED**, that the Board of Education appoint Andrew Sheltz as a probationary Science teacher 7-12, assigned to the Babylon Junior-Senior High School, effective September 1, 2015. Compensation for this assignment to be Step 1 of the MA column of the 2015-2016 BTA salary schedule.

On motion by L. Jurs, seconded by D. Bencivenga, Resolution 2 was approved. (7-0)

**PROBATIONARY ESL  
TEACHER  
APPOINTMENT**

3. **PROBATIONARY ESL TEACHER APPOINTMENT: RESOLVED**, that the Board of Education appoint Julie Perez as a probationary ESL teacher K-12, assigned to the Babylon Junior-Senior High School, effective September 1, 2015. Compensation for this assignment to be Step 1 of the MA column of the 2015-2016 BTA salary schedule.

On motion by C. Dell'Erba, seconded by D. Montalto, Resolution 3 was approved. (7-0)

**PROBATIONARY ART  
TEACHER**

4. **PROBATIONARY ART TEACHER APPOINTMENT: RESOLVED**, that the Board of Education appoint Laura Doherty as a probationary Art teacher K-12, assigned to the Babylon Junior-Senior High School, effective September 1, 2015. Compensation for this assignment to be Step 1 of the MA column of the 2015-2016 BTA salary schedule.

On motion by D. Montalto, seconded by L. Jurs, Resolution 4 was approved. (7-0)

**PROBATIONARY  
ELEMENTARY  
TEACHER  
APPOINTMENT**

5. **PROBATIONARY ELEMENTARY TEACHER APPOINTMENT: RESOLVED**, that the Board of Education appoint Deirdre McIntee as a probationary elementary teacher K-6, assigned to the Babylon Memorial Grade School, effective September 1, 2015. Compensation for this assignment to be Step 7 of the MA column of the 2015-2016 BTA salary schedule.

On motion by E. Altbacker, seconded by L. Jurs, Resolution 5 was approved. (7-0)

**PROBATIONARY  
ELEMENTARY  
TEACHER**

6. **PROBATIONARY ELEMENTARY TEACHER APPOINTMENT: RESOLVED**, that the Board of Education appoint Erin Kennedy as a probationary elementary teacher, assigned to the Babylon Memorial Grade School, effective September 1, 2015. Compensation for this assignment to be Step 2 of the MA column of the 2015-2016 BTA salary schedule.

On motion by C. Dell'Erba, seconded by D. Bencivenga, Resolution 6 was approved. (7-0)

**OMNIBUS MOTION**

On motion by D. Bencivenga, seconded by C. Dell'Erba a motion to omnibus Items 7-11 and 13-25 was approved (7-0).

On omnibus motion by D. Bencivenga, seconded by C. Dell'Erba Items 7-11 and 13-25 were approved (7-0).

**RESCIND LEAVE OF ABSENCE**

7. **RESCIND LEAVE OF ABSENCE: RESOLVED**, that the Board of Education rescind the unpaid childcare leave of absence for Shannon Saturno, effective July 1, 2015.

**PART-TIME CUSTODIAL APPOINTMENTS**

8. **PART-TIME CUSTODIAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the following part-time custodial appointments for the 2015-2016 school year. Compensation for these positions to be at the part-time custodial \$11.00 hourly rate of pay.

Richard Hewuetter      Lonell Rogers,      Bruce Thompson      Charles Jacob  
Joseph Fiore      Vincent Petrina      Dora A. Ulloa Espinoza      Jose Portillo  
Joshua Steinhauer

**SUBSTITUTE CUSTODIAL WORKER APPOINTMENTS**

9. **SUBSTITUTE CUSTODIAL WORKER APPOINTMENTS: RESOLVED**, that the Board of Education approve the appointments of the following substitute custodial workers effective June 16, 2015 to September 1, 2015. Compensation for this assignment to be \$11.00/hour.

Dustin Cogliano      Justine Alaggio      Anthony Cruz  
Mercedes Bautista      Brian Ryan

**CASUAL APPOINTMENTS**

10. **CASUAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the following casual appointments for the summer school program from July 6, 2015 to August 14, 2015. Compensation for these positions to be in accordance with the 2015-2016 Babylon Teachers' Contract, Babylon Clerical/Nursing Association Contract and the Non-Instructional Aides and Monitors Agreement.

Teachers: Keith Fasano, Cecila Galbraith, Marissa Scholl, Stephanie Sirico  
Substitute Teacher: Kathy Reynolds

Aides: Karen Altieri, Claire Joseph, Jackie Meth, Susan Ziegler

1:1 Aides: Kathleen Fitzgerald, Denise Natoli, Anna Schaefer, Tammy Tillinghast  
Nurse: Nina Burke

Reading: Robin LaBarbara, Eileen Ratto (shared position)

Speech: Catherine Schipf, Denise Glynn (shared position)

**SUMMER PART-TIME AIDE APPOINTMENT**

11. **SUMMER PART-TIME AIDE APPOINTMENT: RESOLVED**, that the Board of Education approve the summer part-time aide appointment of Ellen Smith, assigned to the Babylon Elementary School, effective July 1, 2015 to August 31, 2015 on an as needed basis during that period of time. Compensation to be in accordance with the aides and monitors association contract for the 2015-2016 school year.

**RESIGNATION**

12. **RESIGNATION: RESOLVED**, that the Board of Education accept the resignation of Craig Washington, physical education teacher, effective August 31, 2015, with regret and best wishes.

On motion by A. Donaldson, seconded by D. Montalto, Resolution 12 was approved. (7-0)

**LEAVE OF ABSENCE**

13. **LEAVE OF ABSENCE: RESOLVED**, that the Board of Education approve the request from Kimberly Monahan, elementary teacher, for an unpaid childcare leave of absence commencing September 1, 2015 to January 29, 2016.

**INCREASE IN SUBSTITUTE TEACHER PAY**

14. **INCREASE IN SUBSTITUTE TEACHER PAY: RESOLVED**, that the Board of Education approve an increase in the substitute teacher rate of pay from \$100.00/day to \$110.00/day effective September 1, 2015.

**CONSULTANT SERVICES CONTRACT**

15. **CONSULTANT SERVICES CONTRACT: RESOLVED**, that the Board of Education approve the consultant services contract between Olive Priscilla Vega and the Babylon UFSD to process inactive records per the LGRMIF Grant for the 2014-2015 school year.

**COMMITTEE ON SPECIAL EDUCATION**

16. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that the recommendations

**AND CPSE**

from the Committee on Special Education and Committee on Preschool Special Education for cases from March 2015 to June 2015, be accepted.

**SPECIAL EDUCATION SERVICES CONTRACT AND CONSULTANT SERVICES AGREEMENTS**

17. **SPECIAL EDUCATION SERVICES CONTRACT AND CONSULTANT SERVICES AGREEMENTS: RESOLVED**, that the Board of Education approve the special education services contract and consultant services agreements between the Babylon Union Free School district and the following providers for the 2015-2016 school year: Developmental Disabilities Institute (SE-A), United Cerebral Palsy Association (SE-B) Top Grade (SECSC #1), New York Eye and Ear Infirmary-The Children's Hearing Institute (SECSC #2), Metro Therapy, Inc. (SECSC #3), CJI Consulting, Inc. (SECSC #4), Barbara Lee Christensen (SECSC #5), Positive Behavior Support Consulting (SECSC #6), William A. Davis (SECSC #7), Helping Hands (SECSC #8), New York Therapy Placement Services, Inc. (SECSC #9), Islip Tutoring Service, Inc. (SECSC #10), Abilities Inc. (SECSC #11), Achieve Beyond (SECSC #13), South Shore Center for Speech/Language and Swallowing Disorders (SECSC#14), The Long Island Home, dba South Oaks Hospital (SECSC #15), Edwin Z. Schmierer, Ph.D. (CSA-#1.1), Claudine Landi (SE-CSCNI-1)

**JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION FOR TUTORIAL AND SPECIAL EDUCATION SERVICES FOR STUDENTS**

18. **JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION FOR TUTORIAL AND SPECIAL EDUCATION SERVICES FOR STUDENTS: WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts – RFP #12-01P/Opened April 25, 2012; Original Contract Term: July 1, 2012 through June 30, 2013; Second Extension of Contract: July 1, 2014 through June 30, 2015; Third Extension of Contract: July 1, 2015 through June 30, 2016; and **WHEREAS**, the Babylon UFSD an educational/municipal corporation is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and **WHEREAS**, the District is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and **WHEREAS**, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, extending awards of bids/proposals, and reporting the results to the District. **BE IT RESOLVED** that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and **BE IT FURTHER RESOLVED** that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and **BE IT FURTHER RESOLVED** that this Agreement with the District shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION FOR SUPPLY AND EQUIPMENT ITEMS**

19. **JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION FOR SUPPLY AND EQUIPMENT ITEMS: WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and **WHEREAS**, the Babylon UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and **WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and **WHEREAS**, the Participant acknowledges receipt of

the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant. BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j. BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j. BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**LONG ISLAND  
SCHOOL NUTRITION  
DIRECTORS  
COOPERATIVE  
BID**

20. **LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BID:** WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2015-2016 school year. WHEREAS, Babylon Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and WHEREAS, Babylon Union Free School District wishes to appoint a committee to assume the responsibility of drafting specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore, **BE IT RESOLVED**, that the Board of Education of the Babylon Union Free School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education agrees 1) to abide by the majority decisions of the participating districts on quality standards; 2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; 3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

**COOPERATIVE  
BIDDING  
PROGRAM**

21. **COOPERATIVE BIDDING PROGRAM:** WHEREAS, the Board of Education, Babylon School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and WHEREAS, the District, more particularly, wishes to participate in the joint cooperative bids for Automobiles-Passenger Cars/Vans/Trucks. NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services

as authorized herein, and BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School district to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonable necessary or useful in conducting the Cooperative Bidding Program, and BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

**HIGH SCHOOL DRAINAGE PIPE INSTALLATION CONTRACT AWARD**

22. **HIGH SCHOOL DRAINAGE PIPE INSTALLATION CONTRACT AWARD: RESOLVED**, that the Board of Education agree to provide a payment in the amount of \$28,500 to the Village of Babylon to contract with Rosemar Contracting Inc. The funding for this project to be provided from bond proceeds.

**PA/INTERCOM FIRE ALARM & GENERATOR CONTRACT**

23. **PA/INTERCOM, FIRE ALARM & GENERATOR CONTRACT: WHEREAS**, the Board of Education received bids in response to bid specifications for the Fire Alarm, PA and Generator Contract EC-1; and **WHEREAS**, the District's architect has advised the Board of Education that all bids received included work scope for the fire alarm system that was not quantified in the bond referendum work scope and therefore have exceeded the budget estimate; **WHEREAS**, the Board of Education has the discretion to reject all bids received; **NOW, THEREFORE BE IT RESOLVED**, that the Board of Education hereby rejects all bids that it received in connection with the Fire Alarm, PA and Generator Contract EC-1.

**ATHLETIC FIELDS**

24. **ATHLETIC FIELDS: TRACK RESURFACE & FIELD EVENTS, SYNTHETIC TURF & AMENITIES @ TRACK INFIELD, SYNTHETIC TURF & AMENITIES @ BASEBALL/SOCCER CONTRACT AWARD: RESOLVED**, that the Board of Education award Landtek as the lowest responsible bidder for Capital Construction Base Bid No. SC-1 \$3,845,000 (Total Base bid \$4,045,000-\$200,000 voluntary deduction by contractor).

**FIELD LIGHTS AND SITE ELECTRICAL**

25. **FIELD LIGHTS AND SITE ELECTRICAL: ATHLETIC FIELD LIGHTS, SITE LIGHTS & APPURTENANCES CONTRACT AWARD: RESOLVED**, that the Board of Education award Relle Electric as the lowest responsible bidder for Capital Construction Base Bid No. EC-2 \$855,350.

**OTHER BUSINESS**

Mrs. McKeown suggested that the district investigate the possibility of having a crossing guard by Gino's, revisit the before and after school childcare program and start a RFP schedule to look at all contracts periodically.

**REPRESENTATIVES OF ORGANIZATION**

As there were no representatives of organizations the Board moved to the next item.

**QUESTIONS/COMMENTS FROM VISITORS**

Questions and/or comments from residents included information on the bond project, number of out of district students receiving transportation, board brief highlights, update on transportation consultant report, technology in the elementary school.

**FUTURE BOARD MEETINGS**

The Board of Education will hold a Reorganization/Regular Meeting on Monday, July 13, 2015 at 7:00 p.m. in the library of the Babylon Junior-Senior High School.

**ADJOURNMENT**

At 8:27 p.m., there being no other items for discussion, the meeting was adjourned on motion by C. Dell'Erba, seconded by L. Jurs and approved. (7-0)