

# MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

**DATE OF MEETING:** August 10, 2015

**PLACE:** Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

## Members Present

Mrs. Ann Donaldson, President  
Mr. Dominick Montalto, Vice President  
Mrs. Carol Ann Dell'Erba  
Mrs. Linda Jurs  
Ms. Tricia Pané

## Members Absent

Mrs. Elizabeth Altbacker  
Mr. Dominic P. Bencivenga

## District Superintendent

Mrs. Linda J. Rozzi

## Central Office Administration

Dr. Peter Daly, Deputy Superintendent  
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

## District Clerk

Linda Pesce

## **CALL TO ORDER**

The meeting was called to order at 6:02 p.m. by Mrs. Donaldson, President. A motion to enter executive session for the purpose of discussing clerical, custodial units and administrators negotiations and advice from counsel was made by L. Jurs, seconded by C. Dell'Erba and approved. (4-0) Ms. Pané arrived at 6:05 p.m. Public session resumed at 7:00 p.m. at which time Mrs. Donaldson, President, led the assemblage in the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

The Minutes of the Reorganization/Regular Meeting of July 13, 2015 and Work/Study Meeting of July 27, 2015 were approved on motion by C. Dell'Erba and seconded by L. Jurs. (5-0)

## **TREASURER'S REPORT**

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for June 2015 were approved on motion by L. Jurs and seconded C. Dell'Erba. (5-0)

## **SUPERINTENDENT'S REPORT**

Mrs. Rozzi, Superintendent of Schools, reported on Opening Day Preparation. She reported that the leadership team is preparing for a beautiful and smooth start to the new school year! The summer newsletter and district calendars have been mailed and posted on the district's webpage. The summer mailings from each of our buildings were mailed at the end of last week and she thanked our school principals for getting this very important information out to families in a swift manner. Mrs. Rozzi is looking forward to welcoming our student's return to school on Wednesday September 2<sup>nd</sup>; the faculty and staff on Tuesday, September 1<sup>st</sup>. A New teacher institute is scheduled for August 25<sup>th</sup>. Mrs. Rozzi, on behalf of Mr. Bencivenga buildings and grounds committee chair, reported the following update on facilities:

1. This summer district office implemented weekly design and update meetings in which central office, BBS (architect) and School Construction Consultants meet for ongoing updates. This has been particularly helpful in keeping everyone more than well-informed as we discuss the most minor of details and remain all on the same page at all times.
2. Mrs. Rozzi addressed a few questions from our last meeting brought up by community members:
  - a. It was asked how the district prioritizes which projects are scheduled to begin. Keep in mind projects approved by the voter referendum are all sent to the State for required approvals. Some projects have shorter approval times up at State Education than others. When a project is approved, we have the green light and must hit the go pedal so we can get in at the current rates.
  - b. It was also questioned why are the costs higher than at the time of voter approval. Quotes from 2012 are 5-6% higher at the time in which State Education approves them. Efficiencies are built into the project at the time of formation as well as a conservative cushion for future costs. Overall, we are not allowed to overspend what the voting public approved.
  - c. As for updates, our district website is up and running as the facilities department will always try to maintain the most current information.
    - ✓ Athletic Field: LandTek completely turned over the football field surface two

weeks ago and removed the track rubber. The Stormtech underground drainage system is being installed.

- ✓ Roof Replacement: Milcon has completed half the demo on the west gym and is proceeding with the other. Additionally, 90% of wall flashing demo has been completed and the installation of the new through wall flashing is 30% complete and ongoing. The company is taking an aggressive approach to have the work complete before school begins (aside from the small finishing details which could occur on weekends).
- ✓ Vestibules: PB Contracting is “rough framing” walls and soffits at the grade school. Roland’s is roughing for electrical. As you are aware, the elementary school vestibule project has been placed on hold, due to long lead times as per the construction management firm’s recommendation.
- ✓ Playgrounds: Excavation for the new grade school playground is complete, drainage installed, and the new playground is being installed at the grade school. Barbato will be installing the final safety surface at the elementary school.
- ✓ Generators: Roland’s Electric has started scoping out the interior work related to the generator project and is waiting on the approval of generators for all 3 schools.

Mrs. Rozzi also reported that some members of the Board will be joining Central Office administrators on Thursday night at the annual SCOPE event in which Regent Roger Tilles will be the guest speaker.

Mrs. Rozzi reported on transportation. She reported that the district recently passed a referendum that changed the walker-rider mileage for students in grades 4-6 and that a consultant looked at our current fleet, the routing system, the possibility of shared services in our future, our run times with the possibility of more student riders, appropriate bus capacities as well as implications to transportation aid. The transportation consultant will report on his findings at the August 24<sup>th</sup> meeting.

Mrs. Rozzi gave a special thanks to Babylon Elementary School administration, the HOPE Floats 501-c-3 foundation and our PTA for sponsoring FIOS news who did a story titled “Heroes in our Community”. The segment focused on the work of community volunteers, students and staff who participated in stuffing folders for all K-2 families with information that detailed allergy awareness literature, snack safety lists, etc. Let it be known that Babylon is taking a proactive and educational approach to allergy awareness. The district thanks all those who are at the filming today for this important cause. The episode is slated to air Tuesday September 1, at 8 pm on FIOS (channel 1 in SD or Channel 501 in HD). It will also be available online September 3 on the FIOS website, and the district will post the link to our website.

**COMMITTEE REPORTS**

Ms. Pané, audit committee chair, reported that in May the external auditors performed internal field work for the 6/30/15 audit and will be coming back next week to complete the field work. We anticipate receiving a draft audit report in September. The internal auditors were here in July performing field work relating to 2014/15 risk assessments. Mrs. Donaldson, on behalf of Mrs. Altbacker policy committee chair, reported that Mrs. Altbacker did attend the wellness committee meeting to begin the process of reviewing the allergy policy and procedures. Mr. DeJoseph, and the grade and high school nurses have great ideas and programs in place to educate our staff and children. The policy committee looks forward to incorporating the wellness committee recommendations and are planning to meet on September 9 at 3:30 p.m. There were no other committee reports this evening. All meetings will be posted on the district’s website.

**QUESTIONS FROM VISITORS ON AGENDA ITEM**

The Board of Education addressed questions from visitors on the agenda items 1 & 5.

New Business

**OMNIBUS MOTION**

On motion by T. Pané, seconded by D. Montalto, a motion to omnibus Resolutions 1-23 were approved (5-0).

On omnibus motion by L. Jurs, seconded by T. Pané an omnibus motion to move Resolutions 1-23 were approved (5-0).

**MEMORANDUM OF AGREEMENT**

1. **MEMORANDUM OF AGREEMENT: BE IT RESOLVED**, that the Board of Education hereby ratifies the Memorandum of Agreement executed by the Superintendent of Schools and the Babylon Public Schools Cafeteria Association’s President on August 10, 2015 for a contract covering the period July 1, 2014 through June 30, 2018.

**LEAVE OF ABSENCE**

2. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Jacie Chatterton, elementary teacher, for an unpaid childcare leave of absence commencing September 1, 2015 to January 29, 2016.

**LEAVE REPLACEMENT TEACHER**

3. **LEAVE REPLACEMENT TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Jessica Secondi as a leave replacement elementary teacher, assigned to the Babylon Grade school, effective September 1, 2015 to January 29, 2016. Compensation for this assignment to be Step 1 of the MA column of the 2015-2016 Babylon Teachers’ salary schedule.

**PROBATIONARY CUSTODIAL WORKER I APPOINTMENT**

4. **PROBATIONARY CUSTODIAL WORKER I APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary custodial worker 1 appointment of Jose Portillo, assigned to the Babylon Elementary School, effective August 11, 2015. Compensation for this assignment to be Step 1 of Column A of the 2015-2016 Custodial Association Contract.

**CASUAL APPOINTMENT**

5. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve Hans Weiderkehr as an Administrative Assistant, assigned to the Babylon Memorial Grade School, for the 2015-2016 school year. Compensation for this assignment to be in accordance with the 2015-2016 Babylon Teachers’ salary schedule.

**HOME TUTORING TEACHER APPOINTMENTS**

6. **HOME TUTORING TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following home tutoring teaching appointments for the 2015-2016 school year. Compensation for this assignment to be in accordance with the 2015-2016 Babylon Teachers’ salary schedule.

Sarah Taylor	Alexa Grant	Michael Pello
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**PART-TIME CUSTODIAL APPOINTMENT**

7. **PART-TIME CUSTODIAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve Brian Ryan as a part-time custodian for the 2015-2016 school year. Compensation for this position to be at the part-time custodial rate of pay of \$11.00/hour.

**PART-TIME AIDE APPOINTMENTS**

8. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following part-time aide appointments for the 2015-2016 school year. Compensation for these positions to be in accordance with the 2015-2016 aides and monitors association contract.

Claire Joseph	Doreen Besemer	Barbara Tighe	Susan Ziegler
Tammy Tillinghast	JoAnne Mahr	Anna Schaefer	Debbie Cannetti
Christine Ferraro	Karen Witthohn	Alice Lydakis	Susanne Camilleri
Carolyn Palumbo	Ellen Smith	Diane Szuchy	Jeanie Parker
Theresa Altieri	Nancy Maloney	Lisa Carmody	Debbie Shea
Tricia Tanner	Lisa Nerney	Denise Szymanski	Karen Altieri

Part-time aide appointments cont'd

Corinne Samon	Susan Borg	Annette Cariello	Pat Ciambriello
Roseanne Corso	Maria Ricciardi	Kathy Fitzgerald	Christine Franklin
Cindy Gerdjikian	Cathy Hunter	Lynn Quigley	Denise Natoli
Marion Augello-Talbot		Gina O'Hara	Debbie Cantanzaro

**PART-TIME  
MONITOR  
APPOINTMENTS**

9. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following part-time monitor appointments for the 2015-2016 school year. Compensation for these positions to be in accordance with the 2015-2016 aides and monitors association contract.
- |                 |                |                 |                |                   |
|-----------------|----------------|-----------------|----------------|-------------------|
| Jennifer Martin | Ellen Altieri  | Gina Vano       | Donna Russo    | Stephanie Marrone |
| Mary Batura     | Susan Borg     | Barbara Carlock | Denise Delaney | Tammy Tillinghast |
| Gina O'Hara     | Heather Tenety | Michelle Kuntz  | Gerry Proto    |                   |

**FOOD SERVICE  
APPOINTMENTS**

10. **FOOD SERVICE APPOINTMENTS: RESOLVED**, that the Board of Education approve the following food service appointments for the 2015-2016 school year. Compensation for these positions to be in accordance with the 2015-2016 Cafeteria Association Contract.
- |                                   |                     |
|-----------------------------------|---------------------|
| Cooks                             | Madeline Rivas      |
|                                   | Justine Alaggio     |
|                                   | Diane Smith         |
| Part-time<br>Food Service Workers | Maureen Armata      |
|                                   | Donna Byrnes        |
|                                   | Antonia Delledera   |
|                                   | Angela Houston-Mohr |
|                                   | Alicia Metzger      |
|                                   | Karen Werner        |
| Clerk                             | Margaret Kelland    |

**PER DIEM  
SUBSTITUTE  
TEACHER  
APPOINTMENTS**

11. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following per diem substitute teachers for the 2015-2016 school year. Compensation for these assignments to be \$110.00/day.
- |                 |                |                      |                     |
|-----------------|----------------|----------------------|---------------------|
| Patricia Adamo  | Kristine Best  | Catrina Christensen  | Stefanie DiGregorio |
| Cara Ginsberg   | Beatrice Guzzo | Josephine Kavanagh   | Rosemary Koehler    |
| Joanne Longo    | Kelly Marmo    | Margaret Enkababian  | Maria Meinken       |
| Jennifer Miller | Paul O'Neal    | Christopher Muhs     | Cheryl Murphy       |
| Jessica Secondi | Sarah Taylor   | Karen Testa          | Cynthia Theiss      |
| Elizabeth Smith | Jesse Levy     | Daniel Krueger       | Marie Michele       |
| Michael Pello   | Justin Thomson | Anne Donnelly-Florio |                     |

**SUBSTITUTE  
CUSTODIAL  
WORKER  
APPOINTMENTS**

12. **SUBSTITUTE CUSTODIAL WORKER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following substitute custodial workers for the 2015-2016 school year. Compensation for this assignment to be \$11.00/hour.
- |                 |              |                   |               |
|-----------------|--------------|-------------------|---------------|
| Dustin Cogliano | Anthony Cruz | Mercedes Bautista | William Flynn |
|-----------------|--------------|-------------------|---------------|

**SUBSTITUTE  
NURSE  
APPOINTMENT**

13. **SUBSTITUTE NURSE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the following substitute nurse appointments for the 2015-2016 school year. Compensation for this assignment to be \$175.00/day.
- |                 |                       |                     |                  |
|-----------------|-----------------------|---------------------|------------------|
| Roberta Carlock | Geraldine O'Callaghan | Josephine Zimmerman | Ellen Scarandino |
|-----------------|-----------------------|---------------------|------------------|

**SUBSTITUTE**

14. **SUBSTITUTE FOOD SERVICE WORKER APPOINTMENTS: RESOLVED**, that upon



Elementary School with QG Mechanical Service Co., Inc. of Center Moriches, New York, in the amount of \$1,365.00 as a result of deleting a portion of work involving replacement of two of the three phase starters in the existing array of starters.

**OBSOLETE EQUIPMENT**

23. **OBSOLETE EQUIPMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education declare the following list of items obsolete:

<u>Item</u>	<u>Serial Number</u>
EduLink	unreadable
Freedom Receiver	11CC00434
Campus S transmitter	066C30751
Campus SX transmitter	0816N13PG
Campus SX transmitter	0725N100D
Campus SX transmitter	0722N1118
Campus SX transmitter	0816N13PE
Campus SX transmitter	0730N107T
Campus SX transmitter	0816N13PD

**OTHER BUSINESS**

Mrs. Donaldson reported that the Board discussed increasing communication with the public and will be implementing new ways of transmitting Board meetings. The Board discussed recording and posting Board meetings starting in September. Mrs. Rozzi asked the Board for a facilities walk-through date prior to the start of school. A tentative date of August 28<sup>th</sup> was established.

**REPRESENTATIVES OF ORGANIZATIONS**

As there were no representatives of organizations, the Board moved to the next item.

**QUESTIONS FROM VISITORS**

Questions from visitors included the following: what are the capital project cost overrides to credits, length of student delegate reports, the status of emailing board highlights, and a student requested seeking yoga as a new elective. A resident thanked the Board for bringing back the summer music program.

**FUTURE BOARD MEETINGS**

The Board of Education will hold a Work/Study Meeting on Monday, August 24, 2015 at 7:00 p.m. in the library of the Babylon Junior-Senior High School.

**ADJOURNMENT**

At 7:30 p.m., there being no other items for discussion, the meeting was adjourned on motion by D. Montalto, seconded by L. Jurs and approved (5-0)