BABYLON UNION FREE SCHOOL DISTRICT 50 RAILROAD AVENUE BABYLON, NEW YORK 11702

BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING AGENDA OCTOBER 17, 2016

Meeting protocol: Please state your name when addressing the Board of Education.

- 1. Call to Order 6:30 p.m.
- 11. Executive Session

It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session the Board will reconvene in the Babylon Junior-Senior High School library at approximately 7:30 p.m.

- 111. Pledge of Allegiance 7:30 p.m.
- Approval of the Amended Minutes of the Regular Business Meeting of August 15, 2016, Minutes of the Regular Business Meeting of September 12, 2016 and Work/Study Meeting of September 19, 2016.
- V. Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for August 2016 and September 2016 and Internal Claims Audit Report for August 2016.
- VI. Superintendent's Report
 - a. Student Recognition
 - b. Student Delegate Report
 - c. Board of Education Recognition
 - d. News & Updates around the District
 - e. Presentation on 2015-2016 Assessment Results
- VII. Committee Reports
 - a. Audit Committee
 - b. Finance Committee
 - c. Buildings & Grounds
 - d. Technology Committee
 - e. Curriculum Committee
 - f. Policy Committee
- VIII. Board Agenda Items
 - a. Questions from Visitors on Agenda Items Please approach the podium and state your name.
 - b. Discussion
- 1X. New Business
 - MEMORANDUM OF AGREEMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement dated September 6, 2016 between the CSEA, Inc., Local 1000, AFSCME, AFL-CIO, Clerical/Nursing/Computer Lab Assistant Association and the Board of Education creating a Lead Nurse stipend position and hereby authorizes the Superintendent of Schools to execute said agreement on behalf of the Board of Education.
 - 2. EMPLOYMENT AGREEMENT SUPERINTENDENT OF SCHOOLS: WHEREAS, the Board of Education and Mrs. Linda Rozzi are parties to an Employment Agreement dated March 9, 2015; and WHEREAS, the Board of Education and Mrs. Linda Rozzi wish to enter into a new agreement for the period July 1, 2016 through June 30, 2021; it is RESOLVED, that the Board of Education hereby approves an Employment Agreement with Mrs. Linda Rozzi as Superintendent of Schools for the period July 1, 2016 through June 30, 2021, as more fully discussed in executive session, and hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board of Education.
 - 3. PROBATIONARY APPOINTMENT SPECIAL EDUCATION TEACHER: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Daniella Lanzillotta as a special education teacher effective September 26, 2016 through September 26, 2020*. Compensation for this assignment is Step 1/MA of the 2016-2017 Babylon Teachers' Association salary schedule. (\$60,445)

- 4. **RESCIND CASUAL APPOINTMENT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the appointment of Angela Turk as Tri-M Honor Society Advisor effective immediately.
- 5. CASUAL APPOINTMENTS: RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following casual appointments for the 2016-2017 school year. Compensation for these positions to be in accordance with the 2016-2017 Babylon Teachers; Association Contract and CSEA Clerical/Nursing/Computer Lab Assistant Association Contract.

| Grade School | | Hana Wiadadaalaa | (01422) 1/ -4tu - u 1 |
|-------------------------------------|---|------------------------|---------------------------------------|
| Airplanes in Flight (1/2 club) | - | Hans Wiederkehr | (\$1433) ½ stipend |
| Art Club | - | Pat Stork | (\$1433) |
| Babylon Broadcast Club | - | Danielle Weis | (\$1433) |
| Chess Club (1/2 club) | - | Rick Punzone | (\$1433) ½ stipend |
| Creative Writing | - | Lisa Necroto | (\$1433) |
| First Lego League Club Advisors (2) | - | Jennifer Brown | (\$4299) |
| | - | Pat Stork | (\$4299) |
| Spring Garden Club | - | Kathy Reynolds | (\$1433) |
| Lego Building Club Grades 3-4 | - | Lisa Lindeman | (\$1433) |
| Open Gym Club 3-4 | - | Hans Wiederkehr | (\$1433) |
| Open Gym Club Grade 5-6 | - | Hans Wiederkehr | (\$1433) |
| Safety Patrol | - | Kristine Prass | (\$1433) |
| Student Council (Gr. 5 & 6) | - | Joanne Fasano | (\$1433) |
| Student Council (Gr. 3 & 4) | - | Cathy O'Connor | (\$1433) |
| Swing Chorus | - | Colleen Angerami | (\$1433) |
| Romance Language & Culture | - | Melody Wubbenhorst | (\$1433) |
| Technology Club (1/2 club) | - | Steve Fasciani | (\$1433) ½ stipend |
| Literacy Collaborative Coach | - | Danielle Vedder | (\$4538) |
| Literacy Collaborative Co-Coaches | - | Bernadette Forthmuller | (\$4538) ½ stipend |
| | - | Kim Monahan | (\$4538) ½ stipend |
| Elementary School | | | • |
| Coding Club | - | Judith Ashby | (\$1433) |
| Fun Math Challenge Club | - | Alyssa Byrne | (\$1433) |
| Young Scientists Club (2) | - | Bernadette Forthmuller | (\$1433) |
| · · · | - | Yaniriz Rodriguez | (\$1433) |
| Yoga Club | - | Leah Weissinger | (\$1433 [°]) |
| Singing Club | - | Colleen Angerami | (\$1433) |
| | - | Yaniriz Rodriguez | (\$1433) |
| Junior -Senior High School | | | |
| Drama Production Director | - | Jordan Hue | (\$3637) |
| Drama Production Technical Director | - | Eddie Storey | (\$1562) |
| DECA | _ | Claire Reilly | (\$1433) |
| Tri-M Honor Society Co-Advisors | _ | Angela Turk | (\$1433) ½ stipend |
| The Marie Society Co Marisons | _ | Charles Leech | (\$1433) ½ stipend |
| Robotics Club Advisor | _ | Brian Katz | (\$2866) |
| recones cido revisor | _ | Peter Mankes | (\$4299) |
| Lead Nurse | _ | Grace McHugh | (\$5000) |
| Lead Marse | - | Grace Werrugh | (\$3000) |
| Coaching Appointments | | | |
| Varsity Softball | - | Rick Punzone | (\$6935) |
| Varsity Boys Basketball | - | Chris Morra | (\$7686) |
| JV Boys Basketball | - | William Singleton | (\$6086) |
| JH Boys Basketball** (Black) | - | Robert Andrews | (\$4446) |
| JH Boys Basketball**(Orange) | - | Steve Edmonds | (\$4446) |
| Varsity Girls Basketball | - | Chris Ryan | (\$7686) |
| JV Girls Basketball | - | Stephanie Sirico | (\$6086) |
| JH Girls Basketball***(Black) | - | Rich Villanueva | (\$4446) |
| JH Girls Basketball***(Orange) | - | Hans Wiederkehr | (\$4446) |
| JH Girls Volleyball**(Black) | _ | Brenda Mayo | (\$4446) |
| JH Girls Volleyball**(Orange) | - | Hans Wiederkehr | (\$4446) |
| Varsity Boys Winter Track | - | Adam Geller | (\$6935) |
| Varsity Girls Winter Track | - | Andrew Marulis | (\$6935) |
| | | | · · · · · · · · · · · · · · · · · · · |

| <u>Continued</u> | | | |
|--|--------|-------------------|-----------------|
| Varsity Wrestling | - | Kenny Brodmerkel | (\$7686) |
| JV Wrestling | - | Danny McHugh | (\$6086) |
| JH Wrestling*** | - | Joe Fragapane | (\$4446) |
| JH Wrestling*** | - | Mike Russo | (\$4446) |
| Varsity Cheerleading | - | Jennifer Shelorke | (\$5389) |
| JV Cheerleading | - | Samantha Wolcott | (\$4617) |
| JH Cheerleading** | - | Jessica Kahn | (\$4446) |
| Boys' Swimming Supervisor | - | Rich Villanueva | (\$78.00/event) |
| Winter Weight Room Supervisor | - | John Greaney | (\$956) |
| **denotes Fouls Winter Count ***denotes I at | - W: C | • | , , |

^{**}denotes Early Winter Sport ***denotes Late Winter Sport

- 6. **VOLUNTEER COACHING APPOINTMENT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves Timothy Harrison as a volunteer varsity girls basketball and volunteer varsity boys basketball coach for the 2016-2017 school year in accordance with Board of Education policy 4532-School Volunteers.
- 7. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following per diem substitute teachers effective September 26, 2016 to June 30, 2017. Compensation for this assignment to be \$110.00/day.

 Emilee Rahner

 Jordan Hue
- 8. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following per diem substitute teachers effective October 18, 2016 to June 30, 2017. Compensation for this assignment to be \$110.00/day.

Leah DavenportSusan GouletJoanne MarinoMichael SinclairLauren KnyperMia Holmes

- 9. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Mary Batura as a school monitor, assigned to the Babylon Memorial Grade School effective October 22, 2016.
- 10. APPOINTMENT BEFORE AND AFTER SCHOOL AIDES: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following before and after school aides effective October 18, 2016 to June 30, 2017. Compensation for these assignments to be in accordance with the 2016-2017 aides and monitors association contract. (Step1-\$17.90, Step 2-\$18.20, Step3-\$18.55)

Nancy Maloney Pat Ciambriello Claire Joseph Roseanne Corso Joanne Mahr

- 11. PART-TIME MONITOR APPOINTMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time monitor appointment of Joanne Dee from October 24, 2016 to June 30, 2017. Compensation for this position to be in accordance with the 2016-2017 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)
- 12. PART-TIME AIDE APPOINTMENTS: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time aide appointments from October 18, 2016 to June 30, 2017. Compensation for these positions to be in accordance with the 2016-2017 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)

Rachel Higgins Michele Paliseno

- 13. SUBSTITUTE AIDE/MONITOR APPOINTMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Colleen Castelluccio as a substitute aide/monitor effective October 18, 2016 to June 30, 2017. Compensation for this assignment to be \$13.60/hour.
- 14. SUBSTITUTE AIDE/MONITOR APPOINTMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Mary Batura as a substitute aide/monitor effective October 24, 2016 to June 30, 2017. Compensation for this assignment to be \$13.60/hour.
- 15. SUBSTITUTE FOOD SERVICE WORKER APPOINTMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Bernardita Rodriguez as a substitute food service worker effective October 18, 2016 to June 30, 2017. Compensation for this assignment to be \$10.00/hour.

16. MENTOR APPOINTMENT: RESOVLED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following teacher as a mentor for the 2016-2017 school year. Compensation for this position to be as specified in the 2016-2017 Babylon Teachers' Association Contract.

MentorNew TeacherCathy O'ConnorDaniella Lanzillotta

- 17. APPROVAL OF NYOSC CORRECTIVE ACTION PLAN: RESOLVED, that on the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the NYOSC Corrective Action Plan.
- 18. TAX LEVY: RESOLVED, that upon the recommendation of the Superintendent of Schools, the tax levy for the 2016-2017 school year be set at \$39,085,906. The estimated tax rate will be \$213.03 per \$100 of assessed valuation.
- 19. CAPITAL RESERVE FUND: RESOLVED, that upon the recommendation of the Superintendent of Schools, the following resolution be presented: WHEREAS, the establishment of a Capital Reserve Fund was approved by a majority vote of the qualified voters of the Babylon Union Free School District voting on a proposition therefore submitted at the Annual School District Meeting on May 17, 2016; and WHEREAS, the Annual School District Meeting on May 17, 2016 was properly noticed; and WHEREAS the notice of the meeting stated:
 - a. That a proposition to establish a Capital Reserve Fund would be submitted to the voters,
 - b. The purpose of the Fund,
 - c. The ultimate amount of the Fund,
 - d. The probable term of the Fund, and
 - e. The source from which the funds would be obtained.

THEREFORE, BE IT RESOLVED, that the Board of Education of the Babylon Union Free School District, pursuant to Section 3651 of the *Education Law*, approved as follows:

- 1. The Board hereby establishes a Reserve Fund to be known as the Babylon Union Free School District Capital Reserve Fund II.
- 2. The Purpose of the Fund shall be to finance, in whole or in part the construction of improvements to and reconstruction of various School District buildings and facilities, including original furnishings, equipment, machinery, apparatus, appurtenances, and site and incidental improvements.
- 3. The ultimate amount of the Fund shall be ten million dollars (\$10,000,000).
- 4. The probable term of the Fund shall be ten years.
- 5. The source of funds for the Capital Reserve Fund II shall be surplus dollars and/or legally available funds available to the District when it closes its books every June 30.
- 6. The Treasurer is hereby authorized and directed to deposit the monies in the Babylon Union Free School District Capital Reserve Fund II in one or more banks or trust companies designated as depositories of the fund of the Babylon Union Free School District.
- 20. RESERVE FUNDS, TRANSFER; RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes a transfer from unappropriated fund balance to fund reserves as follows:

Capital Reserve Fund II (Not To Exceed) \$950,000

21. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the board of education approves the following appropriation transfers for the 2015-2016 school year:

1. From: A 2251.4700-00-000 Special Ed-Tuition (40,975)
To: A 9900.9500-00-000 Interfund Transfer/Special Aid Fund 40,975

2. From: A 2251.4900-00-000 Spec Ed-Boces (10,400)

To: A 2280.4900-00-000 Occupational Education-Boces 10,400

These are end of year budget transfers required to satisfy ST-3 reporting codes.

22. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Precor Elliptical exercise machine valued at approximately \$1500 from Alex Koundourakis, Class of 1989, appreciation for this generous gift.

- 23. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$2000.00 from the NY Jets presented to Coach Punzone for being named Coach of the Week which proceeds will go to support the football program, with appreciation for this generous gift.
- 24. ANNUAL FIRE INSPECTION REPORT: RESOLVED, that the Board of Education hereby accepts the annual fire inspection report for the year 2016-2017; IT IS FURTHER RESOLVED, that the Board of Education hereby directs the filing of said inspection in the Office of the District Clerk and the Office of the Commissioner of Education; IT IS FURTHER RESOLVED, that the Board of Education hereby gives public notice of the filing of said report as follows: Notice is hereby given that the annual inspection for the year 2016-2017 of the school buildings, Babylon Elementary School, Babylon Memorial Grade School and Babylon Junior-Senior High School within the boundaries of the Babylon Union Free School District for fire hazards which might endanger the lives of students, teachers and employees therein, has been completed and the report thereof is available at the Office of the District Clerk of the Babylon Union Free School District at 50 Railroad Avenue, Babylon, New York for inspection by all interested persons and IT IS FURTHER RESOLVED, that the District Clerk is hereby authorized and directed to publish said notice in the Babylon Union Free School District's official newspaper within twenty (20) days.
- 25. STUDENT OUT OF STATE TRIP: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an educational out of state day trip for students in Mrs. Reilly and Mr. Marulis' business classes to Met Life Stadium on October 20, 2016.
- 26. **STUDENT OVERNIGHT TRIP: RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education approves student participation for the Varsity Girls Softball team annual spring training overnight trip to Los Angeles, California from March 9-13, 2016.
- 27. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves student participation for an overnight field trip to perform in the Heritage Festivals in Williamsburg, Virginia from April 20, 2017 to April 23, 2017.
- 28. FIRST READING POLICY 1900-PARENT AND FAMILY ENGAGEMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a first reading of policy 1900-Parent and Family Engagement and BE IT FURTHER RESOLVED, that the Board of Education waives the formal first reading of policy 1900-Parent and Family Engagement, as attached.
- 29. FIRST READING POLICY 8130-SCHOOL SAFETY PLANS AND TEAMS: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a first reading of policy 8130-School Safety Plans and Teams and BE IT FURTHER RESOLVED, that the Board of Education waives the formal first reading of policy 8130-School Safety Plans and Teams, as attached.
- 30. LEASE PURCHASE AGREEMENT: RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve the renewal lease purchase agreement with Xerox for the 2016-2017 school year.
- 31. **CONTRACT AWARD: RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education award the Managed Print Services agreement with Carr Business Systems for the 2016-2017 school year.
- 32. **CONSULTANT SERVICES AGREEMENT: RESOLVED,** that on the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services agreement between the Babylon Union Free School District and Erica Pecorale for the 2016-2017 school year.
- 33. **HEALTH SERVICE AGREEMENTS: RESOLVED,** that the Board of Education approve health service agreements between the Babylon UFSD and the following school districts for the 2016-2017 school year: Amityville UFSD, Brentwood UFSD, Central Islip UFSD, Deer Park UFSD, Farmingdale UFSD, Longwood CSD, North Babylon UFSD, and Wyandanch UFSD.
- 34. SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT: RESOLVED, that on the recommendation of the superintendent of Schools, the Board of Education approves the special education services contract between the Babylon Union Free School District and Blue Sea Educational Consulting, Inc. (SECSC-2016/17-#19) for the 2016-2017 school year.

- 35. SPECIAL EDUCATION RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through Allocations for the 2016-2017 school year between the Babylon UFSD and Developmental Disabilities Institute (SEDCAR2016.17-#5) and Leeway School (SEDCAR2016.17-#7).
- 36. COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated September 2016 to October 2016.
- X. Other Business
- XI. Representatives of Organizations Please approach the podium and state your name.
- XII. Questions/Comments from Visitors Please approach the podium and state your name.
- XIII. Future Board Meetings:

Work/Study Meeting Monday, October 24, 2016 7:30 p.m. - BHS Library

XIV. Adjournment

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Classroom teacher and building principal means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of the regulations of the Commissioner of Education.

PARENT AND FAMILY ENGAGEMENT

The Board of Education believes that positive parent and family engagement is essential to student achievement, and thus encourages such involvement in school educational planning and operations Parent and family engagement may take place either in the classroom or during extra-curricular activities. However, the Board also encourages parent and family engagement at home (e.g., planned home reading time, informal learning activities, and/or homework "contracts" between parents, family members and children). The Board directs the Superintendent of Schools to develop a home-school communications program in an effort to encourage all forms of parent and family engagement.

Title I Parent and Family Engagement- District Level Policy

Consistent with the parent and family engagement goals of Title I, Part A of the federal No Child Left Behind Act of 2001 (NCLB) and its reauthorization in the Every Student Succeeds Act (ESSA), the Board of Education will develop and implement programs, activities and procedures that encourage and support the participation of parents and family members of students eligible for Title I services in all aspects of their child's education. The Board also will ensure that all of its schools receiving Title I, Part A funds develop and implement school level parent and family engagement procedures, as further required by federal law.

For purposes of this policy, parental involvement refers to the participation of parents in regular, two-way, and meaningful communication, involving student academic learning and other school activities.

At a minimum, parent and family engagement programs, activities and procedures at both the district and individual school level must ensure that parents and family members:

- Play an integral role in assisting their child's learning;
- Are encouraged to be actively involved in their child's education at school; and
- Are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

The <u>federal definition of the</u> term "parents" refers to a natural parent, legal guardian or other person standing in *loco parentis* (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).

District and school level Title I parent and family engagement programs, activities and procedures will provide opportunities for the informed participation of parents and family members (including those who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children.

As further required by federal law, parents and family members of students eligible for Title I services will be provided an opportunity to participate in the development of the district's Title I plan, and to submit comments regarding any aspect of the plan that is not satisfactory to them. Their comments will be forwarded with the plan to the State Education Department.

Parents and family members also will participate in the process for developing either a comprehensive or targeted "support and school improvement plan" when the school their child attends is identified by the State as needing this plan.

Parent and family member participation in development of district wide Title I plan

The Board, along with its superintendent of schools and other appropriate district staff will survey parents regarding areas of interest in building level and district level participation in committee work and Title I programs to ensure parent and family member involvement in the delivery of the district wide plan.

<u>Development of school level</u> parent and family engagement approaches

The superintendent of schools will ensure that all district schools receiving federal financial assistance under Title I, Part A are provided coordination, technical assistance and all other support necessary to assist them in planning and implementing effective parent and family engagement programs and activities that improve student achievement and school performance. As appropriate to meet individual local needs, the superintendent will ensure that support will be provided at all meetings in the form of translators and flexible notification and scheduling.

Building capacity for parental involvement

To build parent capacity for strong parental involvement to improve their child's academic achievement, the district and its Title I, Part A schools will, at a minimum:

- 1. Assist parents in understanding such topics as the state's academic content challenging academic standards, state and local academic assessments, Title I requirements, how to monitor their child's progress and how to work with educators to improve the achievement of their child. To achieve this objective, the district and its Title I schools will work with Title 1A parents on an individual basis.
- 2. Provide materials and training to help parents work to improve their child's academic achievement. To achieve this objective, the district and its Title I schools will support literacy programs that bond families around reading and using the public library, providing information about the essential components of reading or math instruction to enable parents to support the instructional practices used by the teacher, etc.

- 3. Educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in understanding the value and utility of a parent's contributions and on how to:
 - reach out to, communicate with, and work with parents as equal partners;
 - implement and coordinate parent programs; and
 - build ties between parents and the schools.

To achieve this objective, the district and its Title I schools will devote one faculty meeting to helping staff develop the strategies to communicate with parents through email communication, website development, physical hand-outs and provide information about:

- a. Book bag program
- b. Public library program
- c. Summer Reading Program
- d. Open hours at the school library during summer to provide access to books
- 4. Ensure that information related to school and parent-related programs, meetings and other activities is sent to the parents of children participating in Title I programs in an understandable and uniform format, including alternative formats, upon request, and to the extent practicable, in a language the parents can understand.

Coordination of parental involvement strategies

The district will coordinate and integrate strategies adopted to comply with Title I, Part A parental involvement requirements with parental involvement strategies adopted in connection with other Federal, State, and local programs, including public preschool programs. While our district does not have any of these federally funded programs, our school and related staff will visit local pre-school and literacy programs to coordinate locally funded initiatives: Literacy collaborative, Wilson Fundations, Wilson, LLI, etc.

Review of district wide parent and family engagement policy

The Board, along with its superintendent of schools and other appropriate staff will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of Title I schools, including the identification of barriers to greater participation by parents in activities under this policy, and the revision of parent and family engagement policies necessary for more effective involvement. To facilitate this review, the district will conduct an annual review of the policy prior to grant submission.

<u>Cross-ref</u>: 4010, Equivalence in Instruction

Ref: 20 USC §§6318(a)(2); 7801(38), Every Student Succeeds Act (§1116 of the Elementary and Secondary Education Act)

U.S. Department of Education, Parental Involvement, Title I, Part A, Non-Regulatory Guidance, April 23, 2004

Adoption date:

Title I Parent and Family Engagement - School Level Approach

The Babylon Elementary School and Babylon Grade School recognizes that parents and family members play an integral role in assisting their child's learning. We encourage parents and family members to be actively involved in their child's education at school and to become full partners in school educational planning and operations. Consistent with the parent involvement goals of Title I, Part A of the federal Elementary and Secondary Education Act, reauthorized by the No Child Left Behind Act of 2001 (NCLB) and the Every Student Succeeds Act of 2015 (ESSA):

- 1. The Building Principal and appropriate staff shall convene an annual meeting, at a convenient time, to inform parents of the school's participation in Title I programs, and to explain Title I requirements and the right of the parents to be involved. All parents of children participating in a Title I program will be invited to the meeting.
- 2. The school staff shall offer a flexible number of meetings to provide parents the opportunity to meet with school staff and otherwise participate in their child's education. These meetings shall be held at flexible times (e.g., morning or evening) and/or in highly accessible places such as the public library.
- 3. The school will provide parents with timely information about Title I programs. School staff will also describe and explain the curriculum in use at the school, the types of academic assessment that will be used to measure student progress and the proficiency levels the students are expected to meet. Parents may also request regular meetings with school staff to make suggestions and to participate, as appropriate in decisions relating to the education of their child. The school will respond to any such suggestions as soon as practical.
- 4. The school staff shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent and family engagement policy.

Student Academic Achievement School-Parent Compact

School-Parent-Student Compact

To help our children achieve, we agree to abide by the following conditions during the school year:

School Responsibilities

The school will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment;
- Hold parent-teacher conferences during these conferences. This compact will be discussed as it relates to your child's academic achievement;
- Provide parents with frequent reports on their child's progress;
- Provide parents reasonable access to staff; and
- Ensure regular two-way, meaningful communication between parents and family members and school staff, and, to the extent practicable, in a language that the parents and family members can understand

Parents' Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitor my child's attendance;
- Make sure that homework is completed;
- Limit amount of television my child watches;
- Volunteer in my child's school;
- Participate in decisions regarding my children's education;
- Promote positive use of my child's extracurricular time; and
- Stay informed about my child's education and communicate with the school regularly.

Student Responsibilities

As a student, I will share the responsibility to improve my grades, and agree to:

- Do homework every day and ask for help when needed;
- Read at least 20 minutes a day outside of school; and
- Give to my parents all notices and information received by me from my school every day.

| School | Parent | Student |
|--------|--------|---------|
| | | |
| Date | Date | Date |

SCHOOL SAFETY PLANS AND TEAMS

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive district wide school safety plan and building-level emergency response plan(s) which address violence prevention, crisis intervention, emergency response and management.

Taken together, the district-wide and building level plans shall provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure where all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans shall be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the district's coordination with local and county resources. The plans shall also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in district schools.

In accordance with state law and regulation, the district shall have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management.

Comprehensive District-Wide School Safety Team and Plan

The Board shall annually appoint a district-wide school safety team that includes, but is not be limited to, a representative from the following constituencies: the Board, teachers, administrators, and parent organizations, school safety personnel and other school personnel. This team shall be responsible for the development and annual review of the comprehensive district-wide school safety plan. The plan shall cover all district school buildings and shall address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the district level. It shall include all those elements required by law and regulation.

The Superintendent of Schools or his/her designee shall be the district's chief emergency officer, and shall coordinate communication between school staff and law enforcement and first responders. The chief emergency officer shall ensure that all staff understand the district-wide school safety plan and receive training on the building-level emergency response plan, violence prevention and mental health, and shall also ensure that district-wide and building-level plans are completed, reviewed annually, and updated as needed by the designated dates. The chief emergency officer shall ensure that the district-wide plan is coordinated with the building-level plans, and shall ensure that required evacuation and lock-down drills are conducted.

Building-Level Emergency Response Plans and Teams

Each Building Principal shall be responsible for annually appointing a building-level emergency response team that includes representation from teachers, administrators, parent organizations, school safety personnel, other school personnel, law enforcement officials, fire officials and other emergency response agencies. The emergency response team shall be responsible for the development and review of a building-level emergency response plan for each district building. The plan(s) shall address response to emergency situations, such as those requiring evacuation, sheltering and lock-down at the building level and shall include all components required by law and regulation. These confidential plans shall include evacuation routes, shelter sites, medical needs, transportation and emergency notification of parents and guardians.

Building-level emergency response plans shall include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide will result in the appropriate actions as described by the emergency response plan.

Building-level emergency response plans shall designate:

- an emergency response team for incidents that includes appropriate school personnel, law
 enforcement officials, fire officials, and representatives from local, regional and/or state
 emergency response agencies to assist the school community in responding to a violent
 incident or emergency; and
- a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

The Building Principal shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal.

To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law.

Team Appointments

The members of all district and building-level teams shall be appointed on an annual basis. In appointing team members, the Board and Building Principal will make an effort to include other persons beyond those groups identified in law and policy who can contribute to continuity among the plans.

Annual Review and Report

All plans shall be annually reviewed and updated, if necessary, by the appropriate team by May 15th. In conducting the review, the teams shall consider any changes in organization, local conditions and other factors including an evaluation of the results of the annual test of the emergency response procedures which may necessitate updating of plans. If the plan requires no changes, then it shall remain in effect. If the district-wide plan requires change, then the updated plan shall be submitted to the Board of Education in time to allow 30-days of public comment and to hold a public hearing which provides for the participation of school personnel, students and other interested parties prior to Board adoption. All plans must be adopted by the Board of Education by September 1.

The Superintendent of Schools shall be responsible for filing the district-level school safety plan and any amendments to the plan with the Commissioner within 30 days after their adoption. The district-wide plan will be posted on the district's website. Each Building Principal shall be responsible for filing the building-level emergency response plan for his or her building, and any amendments to the plan, with the appropriate local law enforcement agency and the state police within 30 days after their adoption, but no later than October 15 of each year.

<u>Cross-ref</u>: 0115, Bullying and Harassment Prevention and Intervention

5300, Code of Conduct 9700, Staff Development

Ref: Education Law §2801-a (school safety plans)

Executive Law §2B (state and local natural and manmade disaster preparedness)

8 NYCRR Part 155 (Educational Facilities)

School Safety Plans Guidance, New York State Education Department, June 2010

Adoption date: