

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: September 12, 2016

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Ann Donaldson, President

Ms. Tricia Pané, Vice President

Mrs. Elizabeth Altbacker

Mr. Dominic P. Bencivenga

Mrs. Carol Ann Dell'Erba

Mrs. Linda Jurs

Mr. Dominick Montalto

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent

Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Donaldson, President. A motion to enter executive session for the purpose of discussing the employment history of particular individuals, contractual matters and advice from counsel was made by E. Altbacker, seconded by L. Jurs and approved. (7-0) Public session resumed at 7:42 p.m. at which time Mrs. Donaldson, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of August 29, 2016 was approved on motion by D. Bencivenga and seconded by T. Pané. (7-0)

TREASURER'S REPORT

The Internal Claims Audit Report for July 2016 was approved on motion by E. Altbacker and seconded by C. Dell'Erba. (7-0)

SUPERINTENDENT'S REPORT

Mrs. Rozzi, Superintendent of Schools, reported the following:

- Opening of All Schools: We had a terrific opening of all schools last week. The week kicked off with a general session at Babylon Elementary School on Tuesday, September 6th in which our student council leaders welcomed back all employees of our school district. The day followed through with Professional Development opportunities such as eSchool Grade book training for all 7-12 instructional staff, an array of compliance trainings for our aides and monitors, and time for faculty discussions. That set the stage for a wonderful start to the new school year as our students came back last Wednesday enthused, refreshed and excited to learn. My team and I spent much of the day visiting our schools, welcoming the students back and seeing the excitement in their faces. There is much positivity to celebrate in Babylon! It's important that the students get to know us and see us visible in their classrooms; it is also the best part of our day when we spend it with them! Last week I sent home a September update to all families regarding our first days back which can be found in the virtual backpack online.
- Patriot Day: The district also recognized National Patriot Day last Friday, September 9th, since the national day of remembrance fell on a weekend this year. We encouraged all students and staff to wear Red, White, and Blue as we honored the day and recognized our local and national heroes, patriots and civic organizations.
- Goals: Like every year, we embrace new goals as well as advanced the continued work on our long term goals. With that, this past summer the Board of Education, along with our leadership team, assessed the status of our goals as well as defined action steps that will continue moving us forward as a district. During the next number of weeks we will continue working with representatives from stakeholder groups as SMART goals for the year become solidified. You will hear more about these upon adoption in October. We must continue to concentrate on the processes that spur continuing advancement: evaluating what we have, determining what we can do to improve, and identifying what we need to make those improvements. We must also find the time to recognize and celebrate our students and one another.
- Facilities: Additionally, we completed Phase 3 of the voter-approved bond and renovated classroom spaces at Babylon Junior-Senior High School look amazing! Rowe Hall is still underway but will be ready sometime in the fall. All instructional spaces at the junior-senior high school were ready for the first day of school, which was our priority. We also have installed hydration stations throughout our schools which have been so well-received by the students! We will be adding more of these throughout the district in time. When you see our custodial and grounds crews, please thank them.

- They worked very hard throughout the summer months to prepare the educational spaces.
- Busing: I'd like to thank all of our wonderful parents for their patience and cooperation regarding transportation these first few days of school. Ridership is definitely up on our K-6 buildings! The District is addressing capacity issues and we are adding a large bus to the runs starting tomorrow, now named the purple bus! We'd like to thank Mrs. Bustamante in transportation who is our facilitator between the district and our transportation company, John Bosch Bus. Please know that she has been diligently working to reassign some stops to alleviate the higher than expected number of riders on some busses. I continue to thank everyone for their patience and with a new system we have received a good deal of positive ridership as a result. We are also looking into a run that is a little lengthy in route time and making adjustments. Once we get through the first couple of weeks, the adjustments and systems fall into place and routines really become settled.
 - Water Quality Testing: From a facilities standpoint, this past summer we voluntarily tested all water sources for water quality without waiting for the state mandating us to do so. It was our intention to get in front of the task and be proactive rather than reactive as the safety of our students and staff is always our highest priority. We are one of only a few districts on Long Island that decided to do so, and I am pleased we did. We are pleased to report that water quality results are in compliance with EPA Recommendations. Attached I have a separate letter defining what occurred this summer in a more detailed fashion and the outcomes. Please refer to the letter that was electronically sent home late last week to families which can also be found on the virtual backpack.
 - Homecoming: Homecoming will be celebrated on Saturday, October 15th. Please join us for this wonderful community event and gathering.
 - Important September Happenings: See school calendar for important September events.

COMMITTEE REPORTS

T. Pané, committee chair, reported that the audit committee will be meeting on September 19th at 5:30 p.m. to review the draft report of key control test areas and that will include extra-curricular activity funds, disaster recovery, home teaching, payroll disbursements and purchasing. Mr. Bencivenga, buildings and grounds committee chair, reported that summer work is basically done except Rowe Hall. Hopefully, Rowe Hall should be done in late September, early October. The punch list is being finished in classrooms. We are ready to bid out for the next phase of work. The next meeting will be held on September 19th after the Work/Study meeting. Mrs. Altbacker, policy committee chair, reported that the policy committee met on Thursday, September 8th to review four policies 5300, 8130, 1900 and 5151. Some of the policies have minor word changes. A first reading of the revised policies will be conducted at the next meeting. The Technology Committee will be meeting on 9/20 at 3:00 p.m., the Curriculum Committee will be meeting on 9/19 at 3:00 p.m., and the Finance Committee will be meeting on January 9, 2017. As there was no report from other committees, the Board moved to the next item.

There were no questions from visitors. A board member had a question regarding some of the casual appointments.

QUESTIONS FROM VISITORS ON AGENDA ITEM

New Business

OMNIBUS MOTION

On motion by L. Jurs, seconded by E. Altbacker, a motion to omnibus Resolutions 1-10 were approved (7-0).

On omnibus motion by D. Montalto, seconded by D. Bencivenga an omnibus motion to move Resolutions 1-10 were approved (7-0)

1. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following casual appointments for the 2016-2017 school year. Compensation for these positions to be in accordance with the 2016-2017 Babylon Teachers' Association Contract.

Junior-Senior High School

Extra-Curricular Music Activities Choral Director (JH)	Brian Kroll	(\$1733)
Extra-Curricular Music Activities Choral Director (SH)	Brian Kroll	(\$1733)
Extra-Curricular Music Activities Band Director (SH)	Angela Turk	(\$1733)
Extra-Curricular Music Activities Band Director (JH)	Charles Leech	(\$1733)
Extra-Curricular Music Activities Orchestra Director	Ashley Tomei	(\$1733)

Marching Band Director (3)	Angela Turk (\$2426)
	Charles Leech (\$2426)
	Eddie Storey (\$2426)
Junior High Jazz Band	Angela Turk (\$1433)
Senior High Jazz Band	Charles Leech (\$1433)
Babylon Express (HS Select Chorus)	Brian Kroll (\$1433)
All School Production Pit Band Director	Charles Leech (\$3204)
Senior Class Advisor (2)	Linda Fama (\$2393)
	Jaime Harrison (\$2393)
Junior Class Advisor (2)	Paul Venezia (\$2223)
	Frank Mancuso (\$2223)
Sophomore Class Advisor (2)	Suzanne Borruso (\$2052)
	Jeffrey Kenney (\$2052)
Freshman Class Advisor (2)	Barbara O'Halloran (\$1433)
	Barbara Small (\$1433)
Senior High Student Council Advisor (2)	Linda Fama (\$3484)
	Brooke Carey (\$3484)
Junior High Student Council Advisor	Barbara O'Halloran (\$2996)
Senior High Math Team Advisor	John Michele (\$1733)
Junior High Math Team Advisor	Christian Murphy (\$1433)
National Honor Society Co-Advisors	Melissa Anderson/(\$1433 split)
	Lindsey Laurich
National Junior Honor Society (2)	Barbara Small (\$1433)
	Joseph Fragapane (\$1433)
National Business Honor Society Advisor	Claire Reilly (\$1433)
National Art Honor Society Advisor	Cheryl Schweider (\$1433)
National English Honor Society Co-Advisors	Lindsey Laurich/ (\$1433 split)
	Sarah Schreiber
National French Honor Society Advisor	Melissa Anderson (\$1433)
National Spanish Honor Society Advisor	Michelle Scharff (\$1433)
National Science Honor Society Co-Advisors	Rich Villanueva (\$1433 split)
	Andrew Sheltz
Tri-M Honor Society Advisor	Angela Turk (\$1433)
SH Art Club Advisor	Cheryl Schweider (\$1433)
JH Art Club Advisor	Patricia Stork (\$1433)
Best Buddies Club	Jaime Harrison (\$1433)
	Barbara O'Halloran(\$1433)
Chess Club Advisor	Richard Villanueva(\$1433)
Drama Club/Thespian Society	Eddie Storey (\$1433)
Family & Consumer Sciences Club Advisor	Lisa Brush (\$1433)
Leo Club Advisor (2)	Lisa Brush (\$1433)
	Michael Birnbaum(\$1433)
Literary Magazine Advisor (Visions)	Sarah Schreiber (\$2393)
LI Science Fair Liaison	Claire Birone (\$1433)
Interact Advisor	Joan Johanson (\$1433)
Robotics Club Advisor	Brian Katz (\$1433)
School Paper Advisor (Panther Tales)	Brooke Carey (\$4728)
Technology Club Advisor	Peter Mankes (\$1433)
Thoreau Society	Mark Malaszczyk (\$1433)
Yearbook Advisor	Jeffrey Kenney (\$6350)
Writers' Club Co-Advisors	Brooke Carey/ (\$1433 split)
	Sarah Schreiber
JH World Language Club	Laura Jayne (\$1433)
SH World Language Club	Marianne Shaw (\$1433)
Secretary Treasurer Athletic Association	Robert Andrews (\$2996)
Golf Supervisor	Paul Grisafi (\$ 956)

2. **MENTOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following teachers as mentors for the 2016-2017 school year. Compensation for this position to be as specified in the 2016-2017 Babylon Teachers' Association Contract.

<u>Mentor</u>	<u>New Teacher</u>
Kathy Reynolds	Kristine Best
Linda Fama	Olivia Cabral
Elizabeth Dieterich	Eddie Storey
Brooke Carey	Alex Marange
Marie Poelker	Samantha Geller

3. **PER DIEM SUBSTITUTE TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Danielle Fischer as a .4 FTE per diem substitute teacher effective September 13, 2016 to June 30, 2017. Compensation for this assignment to be .4 FTE of \$110.00/day.
4. **PART-TIME SECURITY GUARD APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time security guard appointment of Kathleen Kaplan effective September 13, 2016 to June 30, 2017. Compensation for this position to be at the security guard hourly rate of pay of \$18.00.
5. **FOOD SERVICE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Alicia Metzger as a food service cook effective September 13, 2016 to June 30, 2017. Compensation for this position to be in accordance with the 2016-2017 Cafeteria Association Contract. (\$22.60/hr)
6. **SUBSTITUTE FOOD SERVICE WORKER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Kim Smith as a substitute food service worker effective September 13, 2016 to June 30, 2017. Compensation for this assignment to be \$10.00/hour.
7. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$1747.52 from the PTSA with appreciation for this generous gift.
8. **OBSOLETE ITEMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the disposal of the following obsolete items:
1. Growing with Math – Books and resources
 2. Destination Reading Resource Binders (4)
 3. Dell Driver and Documentation Disk
 4. Smart Notebook Collaborative Learning Software Disk
 5. Lexmark Software and Document Disk
 6. Scholastic Keys User's Guide
 7. Edmark Grades K-2 Binders (6)
 8. Sunburst Information Teacher's Guide
 9. River Deep Binders – Tools for Learning (2)
 10. 2002-2003 Introducing E-School Binder
 11. Rigby Summer School Program
 12. Electric Range – Frigidaire (8)
 13. Electric Range – Maytag (2)
 14. Electric Range-GE
 15. Electric Range-Dwyer
 16. Refrigerator-Frigidaire (2)
 17. Refrigerator-Maytag
 18. Dishwasher-Frigidaire (2)
 19. AC Condenser-Lennox
 20. Sicle Bar cutter-Gravely
 21. Snow Plow-Gravely
 22. 36" mower deck-Gravely

9. **EXTERNAL AUDITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the external audit services between the Babylon Union Free School District and Cullen & Danowski, LLP for the year ending June 30, 2017.
10. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated March 2016 to August 2016.

Mrs. Rozzi acknowledged the donation from the PTSA with sincere appreciation. This donation is from the Farmigo Fundraiser last year. Ms. Brush, Ms. Grant and Ms. Schappert plan to purchase three small mini greenhouses with the donation.

OTHER BUSINESS

Dr. Daly briefed the Board and community on the schedule of fall season field security. Mrs. Rozzi reported that a resident inquired if the district could hold a concert or event to invite the community during the holidays to showcase not only our students but also to show the renovations that have taken place. A board member inquired as to the disposal of obsolete items.

REPRESENTATIVES OF ORGANIZATIONS

Mrs. Silvestri, PTA President, reported that the school supply program was a great success as well as activities and upcoming PTA events. The PTA is running its membership drive. Mrs. Silvestri also thanked the district for the water stations that were installed in the grade school.

QUESTIONS FROM VISITORS

Questions/Comments from visitors included: New AP salary, asphalt repair, and bussing.

FUTURE BOARD MEETINGS

The Board of Education will hold a Work/Study Meeting on Monday, September 19, 2016 at 7:30 p.m. in the library of the Babylon Junior-Senior High School.

ADJOURNMENT

At 8:19 p.m., there being no other items for discussion, the meeting was adjourned on motion by C. Dell'Erba, seconded by D. Bencivenga and approved (7-0)

**In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Classroom teacher and building principal means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of the regulations of the Commissioner of Education.*