

**BABYLON SCHOOL BOARD REORGANIZATION/REGULAR MEETING
REVISED AGENDA
JULY 6, 2011**

Meeting protocol: Please state your name when addressing the Board of Education

- I. CALL TO ORDER - 6:00 p.m.
PLEDGE OF ALLEGIANCE
District Clerk

- II. ADMINISTRATION OF OATH
 - a. Swearing in of newly elected Board Members by District Clerk
Gregory Antolini, Alena Berenblatt, Dominick Montalto
 - b. Swearing in of Superintendent of Schools
Dr. Ellen Best-Laimit

- III. ELECTION OF OFFICERS
 - a. President of the Board
 - b. Swearing in of Board President (At this time Board President presides over meeting)
 - c. Vice President of the Board
 - d. Swearing in of Board Vice President

- IV. APPOINTMENT OF OFFICERS
 - a. District Treasurer - Patricia Smith
 - b. Deputy Treasurer - Patricia Brink
 - c. District Clerk - Linda Pesce
 - d. District Clerk pro tem - President Board of Education
 - e. Internal Claims Auditor - Dennehy Accounting Services, Inc.

- V. OTHER APPOINTMENTS
 - a. School Physicians - Dr. Jack Geffken & Dr. Carlo Soranno
 - b. School Attorneys - Guercio & Guercio
 - c. Internal Auditor - Nawrocki Smith LLP
 - d. External Auditors - Open
 - e. Extra-Curricular Treasurer - Patricia Brink
 - f. School Representative for Chapter I Funds - Peter Daly
 - g. Section 504 Appeals Officer - Daniel D'Amico
 - h. Title IX Coordinator - Daniel D'Amico
 - i. Records Access Officer - Peter Daly
 - j. Records Access Appeals Officer - Ellen Best-Laimit
 - k. Asbestos Compliance Officer - Steve Panno
 - l. Homeless Liaison - Dennis McGovern
 - m. Alternate Homeless Liaison - Ellen Best-Laimit
 - n. Annual Preparation of Financial Statements - Patricia Smith

- VI. DESIGNATIONS
 - a. Official Bank Depositories - All Funds - JP Morgan Chase, State Bank of Long Island
 - b. Regular Monthly Meetings - Second Monday of each month unless otherwise specified
 - c. Official Newspapers - The Beacon, South Bay, Newsday

- VII. AUTHORIZATIONS
 - a. Chief School Officer to Certify Payrolls - Ellen Best-Laimit
 - b. School Purchasing Agent - Peter Daly
 - Alternate - Patricia Smith
 - c. Authorization to Establish Petty Cash Funds:
 - 1. High School - Al Cirone & Karin Colletti \$100
 - 2. Grade School - Randee Bonagura & Stephanie Lowe \$100
 - 3. Elementary School - Dana Spincola & Jean Romanchuk \$100
 - 4. Business Office - Peter Daly & Patricia Fiorenza \$100
 - 5. Buildings & Grounds Office - Karen Bustamante \$100
 - 6. Food Service Office - Carol Ann Grodski \$100/per bldg

Authorizations continued

- d. Designation of Authorized Signatures on checks:
 - 1. All Funds - Patricia Smith, District Treasurer
 - Alternate - President of the Board and/or Deputy Treasurer
- e. Chief School Officer Authorized to Approve Budget Transfers up to \$7,500 as per Board policy - Ellen Best-Laimit

VIII. BONDING OF PERSONNEL

- a. Renewal of Treasurer's Bond in the amount of \$250,000.
- b. Renewal of Blanket Bond in the amount of \$20,000.

IX. APPOINTMENTS TO CSE

- Chairperson - Lisa Carelli-Lang
- Alternate Chairpersons - Lisa Consolo, Joanne Fasano, Clare Savage, Yvette Chase, Nancy Welch, Patricia Bocchimuzzo, Dennis McGovern, Jessica Linder, Anne May
- Psychologists - Clare Savage, Yvette Chase, Nancy Welch, Patricia Bocchimuzzo, Jessica Linder
- Physician - Dr. Geffken & Dr. Soranno
- Child's Teacher - Regular education or special education
- Parent Members - Jean Ann Ferri, Donna Frole, Pat Barberich, John Keating, Anne Boxer, Gina McGoldrick, Kelly Becker, Margaret Stroehlein, Dana Focarile, Efthalia Dallarlis, Patricia Larkin, Michelle Kuntz, Eva Crowley, Rosemary Walsh, Alice Cloherty

X. APPOINTMENTS TO CPSE

- Chairperson - Lisa Carelli-Lang
- Alternate Chairpersons - Lisa Consolo, Joanne Fasano, Clare Savage, Yvette Chase, Nancy Welch, Patricia Bocchimuzzo, Dennis McGovern, Jessica Linder, Anne May
- Municipality - Representative from Suffolk County
- Evaluator - Representative from the program that has completed an evaluation on the preschool child
- Parent Members - Jean Ann Ferri, Donna Frole, Pat Barberich, John Keating, Anne Boxer, Gina McGoldrick, Kelly Becker, Margaret Stroehlein, Dana Focarile, Efthalia Dallarlis, Patricia Larkin, Michelle Kuntz, Eva Crowley, Rosemary Walsh, Alice Cloherty

XI. SURROGATE PARENT

- Patricia Barberich

XII. IMPARTIAL HEARING OFFICERS

- As per the Regulations of the Commissioner of Education each Board of Education must use for the establishment and rotation of its list of Impartial Hearing Officers on the NYSED VESID website

XIII. NYSSBA LEGISLATIVE LIAISON

- Open

XIV. APPOINTMENTS FOR SCHOOL DISTRICT REGISTRATION & ELECTIONS

- Chief Election Inspector/Assistant Clerk \$16.00/hour - Nancy Sharapata
- Board of Registrars/Election Workers/
Election Inspectors \$12.00/hour - Barbara Witthohn, Geraldine Leo, Corrine Samon, Donna Ryan, Eileen Scudlo, Connie Hoernel, Karen Bustamante, Charlene Winter, Ellen Smith, Linda McGarvey, Patricia Brink, Gail Farley, Jackie Marino, Patricia Podesta, Karin Colletti, Francis Bustamante, Maria Lethin, Laura Lynn Browning, Joanne Petruzzelli, Dylan Bustamante, Pat Resky

XV. ADJOURN REORGANIZATION MEETING

RESOLVED, that the Board of Education adjourn the reorganization meeting and enter into the regular meeting.

XVI. Approval of Minutes of the Regular Meeting of June 20, 2011 and Special Meeting of June 28, 2011.

XVII. Questions from Visitors on Agenda Items - Please approach the podium and state your name.

XVIII. NEW BUSINESS

1. **SCHOOL BOARD MEETINGS 2011-2012: RESOLVED**, that the schedule of meetings in the 2011-2012 school year for the Babylon Board of Education be approved.
2. **LEAVE OF ABSENCE: RESOLVED**, that the Board of Education approve the request from Michael DeJoseph, physical education teacher, for an unpaid leave of absence effective July 1, 2011 to June 30, 2012.
3. **LEAVE OF ABSENCE: RESOLVED**, that Peter R. Daly, Deputy Superintendent, is granted an unpaid leave of absence from his tenured position effective September 1, 2011 to June 30, 2012.
4. **CONTINUATION OF PROBATIONARY APPOINTMENT DIRECTOR OF ATHLETICS, PHYSICAL EDUCATION AND HEALTH: RESOLVED**, that on the recommendation of the Superintendent, the Board of Education approve the continuation of the probationary appointment of Michael DeJoseph as the Director of Athletics, Physical Education and Health effective July 1, 2011 to June 30, 2012.
5. **APPOINTMENT PART-TIME SPEECH AND LANGUAGE THERAPIST: RESOLVED**, that the Board of Education approve the appointment of Catherine H. Schipf as a part-time (.4) speech and language therapist assigned to the Babylon Junior-Senior High school effective September 1, 2011 to June 30, 2012. Compensation for this assignment to be .4 FTE of Step 1 of the MA column of the 2011-2012 teachers' salary schedule.
6. **CASUAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the following casual appointments. Compensation for these assignments to be in accordance with the 2011-2012 teachers' salary agreement.
 - Catherine H. Schipf, speech and language therapist, summer school program from 7/5/11 to 8/12/11.
 - Andrew Sheltz, Biology Regents Review, from 7/11/11 to 8/17/11
7. **CHANGE IN CIVIL SERVICE TITLE: RESOLVED**, that the Board of Education approve the change in the civil service title of Constance O'Shea from 12 month Clerk Typist to 10 month Clerk Typist effective July 1, 2011. Compensation for this assignment to be Column H, Step 11 of the Civil Service Clerical Employees Association.
8. **MEMORANDUM OF AGREEMENT: RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement between the Babylon School Administrators' Association and the Babylon Board of Education regarding the position of Director of Athletics, Physical Education and Health dated July 6, 2011.
9. **MEMORANDUM OF AGREEMENT: RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement between the Babylon School Administrators' Association and the Babylon Board of Education dated July 6, 2011, as more fully discussed in executive session, and hereby authorizes the President of the Board to execute a contract incorporating said terms and conditions.
10. **AMENDMENT TO EMPLOYMENT AGREEMENT OF SUPERINTENDENT: RESOLVED**, that the Board of Education hereby approves an Amendment to Employment Agreement between the Board of Education and Dr. Ellen Best-Laimit, as more fully discussed in executive session, and hereby authorizes the President of the Board to execute said Agreement on behalf of the Board of Education.
11. **CENTRAL OFFICE ADMINISTRATORS: RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreements for the 2011-2012 school year for the Central Office Administrators as attached.

12. **CONFIDENTIAL/MANAGERIAL PERSONNEL: RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreement for the 2011-2012 school year for the confidential personnel as listed on Confidential Schedule "A".
13. **TECHNOLOGY MANAGER & DIRECTOR OF FACILITIES: RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreement for the 2011-2012 school year for the Technology Manager and Director of Facilities as listed on Confidential Schedule "B".
14. **APPROVAL FOR NIGHT AND WEEKEND DIFFERENTIAL: RESOLVED**, that the Board of Education approve the night and weekend differential for the following buildings and grounds staff for the 2011-2012 school year:
Night Differential: John Barbaretti, Lisa Brunjes, Stephen DeRusso, Simone Genua, Joseph Jones, James Lind, David Marcopoulos, Genero Peralta, Frank Suriano, Nelson Torres
Weekend Differential: Stephen DeRusso, Vincent Whitnum
15. **APPOINTMENT ALTERNATE SUBSTITUTE SERVICE: RESOLVED**, that the Board of Education approve the appointment of Elizabeth Palumbo as the alternate substitute service effective May 30, 2011 to June 10, 2011. Compensation for this assignment to be \$14.50/hour.
16. **INTERNAL CLAIMS AUDITOR AGREEMENT: RESOLVED**, that the Board of Education authorize the President of the Board of Education to execute an agreement between the Babylon Union Free School District and Dennehy Accounting Services, Inc. for internal claims auditing services from July 1, 2011 to June 30, 2012.
17. **INTERNAL AUDITOR AGREEMENT: RESOLVED**, that the Board of Education authorize the President of the Board of Education to execute an agreement between the Babylon Union Free School District and Nawrocki Smith LLP for internal auditing services performed from July 1, 2011 to June 30, 2012.
18. **IRS 403B PLAN RENEWAL SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the renewal services agreement between the Babylon Union Free School District and OMNI Financial Group, Inc. for the 2011-2012 school year.
19. **FITZHARRIS INSURANCE TPA: RESOLVED**, that the Board of Education approve the agreement between the Babylon UFSD and Fitzharris Agency, Inc. to act as a third party administrator for the district's self funded workers compensation program for the 2011-2012 school year.
20. **SECURITY SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the appointment of Investigative Professionals Inc. to perform security services from July 1, 2011 through June 30, 2012.
21. **E-RATE PROCESSING SERVICE AGREEMENT: RESOLVED**, that the Board of Education approve the Annual E-Rate Consultant Service contract with Integra Consulting and Computer Services, Inc. from July 1, 2011 to June 30, 2012.
22. **SPECIAL EDUCATION SERVICE AGREEMENTS: RESOLVED**, that the Board of Education approve the service agreements for special education services for the 2011-2012 school year provided by Bilinguals Inc. (SE#1), Tammy Rogers (SE#2), Theresa Aherne Lang (SE#3)
23. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that the recommendations from the Committee on Special Education and Committee on Preschool Special Education for June 2011 be accepted.
24. **CPSE FORMS: RESOLVED**, that the Committee on Preschool Special Education is requesting that the Board of Education appoint the Administrator for Special Education as their designee for the 2011-2012 school year to sign all necessary and appropriate TAF forms and STAC forms concerning the placement of preschool students.
25. **TEXTBOOK ADOPTION: RESOLVED**, that the Board of Education adopt the following textbooks proposed for the 2011-2012 school year:
World Languages: Conexiones-Comunicación y cultura 2010 – Prentice Hall/Pearson
Images Trois, 1999, McDougal Littell

26. **APPOINTMENT DISTRICT REPRESENTATIVES: RESOLVED**, that the Board of Education of the Babylon UFSD designates District representatives for the 2011-2012 school year to have the authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1): Dr. Ellen Best-Laimit, Dr. Peter R. Daly, Lisa Carelli-Lang, Yvette Chase, Daniel D’Amico, Joanne Fasano, Dr. Randee Bonagura, Steve Goldberg, Anne May, Dr. Clare Savage, Dana Spincola, Dr. Nancy Welch, Jessica Linder, Al Cirone, Patricia Bocchimuzzo, Dennis McGovern, Lisa Consolo. All other professional staff shall be authorized to request a referral to the Administrator for Special Education which shall be made on the form approved by the Administrator for Special Education.
27. **COOPERATIVE BIDDING PROGRAM: WHEREAS**, the Board of Education, Babylon School District of New York State (the “School District”) wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County (“Nassau BOCES”) for the 2011-2012 school year for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and **WHEREAS**, the District, more particularly, wishes to participate in the joint cooperative bid for 09/10-019x Roof Maintenance and Repairs Ext#1. **NOW THEREFORE, BE IT RESOLVED** that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and **BE IT FURTHER RESOLVED** that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and **BE IT FURTHER RESOLVED**, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School district to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonable necessary or useful in conducting the Cooperative Bidding Program, and **BE IT FURTHER RESOLVED**, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.
28. **STANDARD WORK DAY AND REPORTING RESOLUTION: BE IT RESOLVED**, that the Babylon Board of Education hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Name</u>	<u>SS#</u>	<u>Work Day (Hrs/Day)</u>	<u>Term Begins/ Ends</u>	<u>Participates in the Employer’s Time Keeping System (Y/N)</u>	<u>Days/Month Based on Record of Activities</u>
<u>Appointed Officials</u>						
District Clerk	Linda Pesce	****	7	7/1/11-6/30/12	Y	n/a
District Treasurer	Patricia Smith	****	7	7/1/11-6/30/12	Y	n/a

XIX. OTHER BUSINESS

1. Appointments of Board Members to Board Committees
 - a. Audit
 - b. Finance
 - c. Technology
 - d. Policy
 - e. Buildings and Grounds
2. Building Liaisons
3. Board Conferences
4. Establish date for Board of Education Building Tour and Inspection

XX. REPRESENTATIVES OF ORGANIZATIONS

XXI. QUESTIONS FROM VISITORS - Please approach the podium and state your name.

XXII. FUTURE BOARD MEETINGS: July 25, 2011 - BHS Library
Regular Meeting - 6:00 p.m.

XXIII. ADJOURNMENT